BARNARD CASTLE
PREPARATORY SCHOOL



Key Stage 1 Teacher

Year 1 Class Teacher

For September 2018 (1 year contract initially)

Information for Candidates

BARNARD CASTLE
PREPARATORY SCHOOL

Dear Candidate

Barnard Castle School is a warm, friendly, busy and purposeful school which fosters a strong sense of community and endeavour. A co-educational school for pupils aged 11-18, it has its own Preparatory School for boys and girls aged 4-11, situated on an adjacent site.

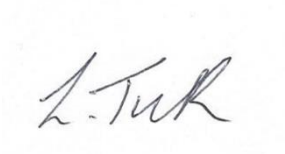
The Prep School accepts both day pupils and boarders, looked after in the Junior Boarding House. We have an established extended day programme and we also offer flexi-boarding. The school draws pupils from a wide catchment area and operates a popular and convenient bus service.

While academic achievement lies at the heart of what we do, as a Christian foundation we never forget the importance of fostering mutual respect and decency amongst our pupils. We believe that all our pupils have something to offer, and we are driven by a desire to find areas where each of them can excel. Every week we offer an extensive programme of extra-curricular activities, and we have an outstanding reputation for Sport, Music, Drama and Art.

The Prep School are currently looking to initially appoint a Year 1 teacher for one year, but this contract may be extended at a later date. In addition to teaching, the successful candidate is expected to contribute fully to whole school life, with opportunities aplenty to become involved in a wide sphere of activities, from drama, to music; from sport to boarding.

The Prep School is an exciting and hugely rewarding place to be and I look forward to receiving your application.

Best wishes.



Laura Turner
Prep School Headmistress



The History of Barnard Castle School

Barnard Castle School has its roots in the medieval past and its eyes set firmly on the future. The school traces its origins back to the nearby Hospital of St John, which was an educational and religious community established by John de Balliol in 1229. He was also the founder of Balliol College in Oxford and his passion for learning remains central to our philosophy today. In 1883 with a gift from Benjamin Flounders, a Victorian philanthropist, and the proceeds of St John's Hospital, the present main school building was constructed. Tony Jackson, the school's tenth Headmaster, was appointed in September 2017 as "Barney" embarks on an exciting new era.

The Prep School was founded in 1914 in Westwick Lodge adjacent to the school grounds. It has been transformed over the years by the addition of new facilities to keep pace with the demands of an ever-changing educational landscape. Most recently, a new extension to the Prep School has provided extra classrooms, a Science Laboratory, and Music and Language rooms. This is a most ambitious, forward-thinking and progressive school, committed to the provision of the very finest contemporary education, coupled with established values and traditions.

The School

"Parvis imbutus tentabis grandia tutus'
When you are steeped in little things, you shall safely attempt great things'

This motto perfectly sums up what Barnard Castle School - or "Barney" as it is affectionately known - aims to do in preparing its pupils for life beyond its doors. Through creating an inspirational, compassionate and unpretentious environment, Barney aims to develop young adults with character. Our staff believe that our pupils should be confident, resilient, intellectually curious, tolerant and driven, with an undercurrent of humility, who are prepared to live, embrace and lead in an ever-changing world.

The school has a genuine warmth amongst its 675 pupils and 180 staff, which fosters a strong sense of community and endeavour. This attitude is ingrained in a Barnardian from very early on. The co-educational and cross-year group atmosphere starts in the journey from the Preparatory School (ages 4-11) right through to the state-of-the-art bespoke Sixth Form Centre in the Senior School (ages 11-18). A Barney pupil is quick to make someone else feel at ease, whether that is through simple encouragement or a warm smile.

Whilst we are extremely proud of what our pupils achieve academically, we also recognise the importance of preparing the next generations for an evolving and increasingly competitive global marketplace. To do this we focus on developing the individual character of every child, and during their journey with us, we aim to cultivate vital life skills through building relationships amongst the pupil body and teachers alike. We want our pupils to develop a prepared mind for life beyond school. This requires confidence, resilience and compassion, all built up over a period of time, and in a variety of ways, both within and beyond the classroom. It also requires that most important quality: humility. At our core is an unpretentious and humble outlook, and it is this combination of confidence and humility that allows our pupils to light up a room.

We want teachers who believe in our purpose as educators and are proactive in immersing themselves in school life during term time. We would like them to model the qualities we hope to instil in our pupils throughout their journey from the Prep School through to the end of the Sixth Form. Teachers are expected to take part in the extensive extra-curricular programme that runs on a daily basis and can choose to offer an activity that they are passionate about. We believe in fostering lasting relationships, and contact time with pupils outside the classroom, which is what makes Barney different.

The school is situated in its own extensive grounds on the outskirts of an historic market town, recently noted as being the safest in England, in an area of outstanding natural beauty. It is well-resourced and enjoys an enviable reputation for its pupils' achievements on a broad variety of fronts.

The Prep School

The enthusiastic, friendly and well-qualified staff deliver a broad and balanced curriculum through both class based and specialist teaching. Pupils in Reception, Year 1 and Year 2 are predominantly class taught and have specialist teachers for Music, PE and French. As the pupils progress into Year 3 and beyond, further subjects are taught increasingly by specialist teachers with access to a wide range of facilities to ensure cross-curricular links. Years 5 and 6 are academically set for both Mathematics and English. With a combination of traditional and modern teaching methods, each pupil is encouraged to enjoy learning, develop their independence and succeed to the best of their ability.

Barnard Castle Prep School is a distinctive school with a well-regarded brand of education. We are an ambitious school where the child remains very much at the heart of the process.

Sport is a strength of the school with all girls and boys in Years 3 to 6 representing the school teams at appropriate levels. We have enjoyed a great deal of recent success and the major games are complemented by a wide range of other sports.

The theme of providing as many opportunities as possible for excellence for all pupils continues through Music, Art, and Drama. The aim is to allow the pupils to have a go but also to extend those who are particularly able. There are different choirs for different age groups, a school orchestra, and brass, wind and strings ensembles. There is a drama production each term, providing opportunities for all pupils from the age of 4 to 11 to be on stage in a show at least once a year. Art is yet another strength, with a well-equipped Art Room, enabling the pupils to develop a passion for the creative side of life.

Further details about Barnard Castle School may be found in the Independent Schools' Yearbook and on the school's website www.barnardcastleschool.org.uk.

Job Description for Year 1 Class Teacher

Overall Expectations

We are looking to appoint a Year One class teacher. Class teachers have responsibility for a class of children which rarely numbers more than 20. The successful applicant will also be expected to play a full part in the life of the school including extra-curricular activities, tutorial and supervisory duties. There may be scope for additional subject specialist teaching on top of this.

Key Responsibilities

1. To have prime responsibility for the pastoral care of the children in their class.
2. To teach according to their timetable for the current year, ensuring that lessons are planned, ordered and effective.
3. To support and develop children's learning.
4. To be supportive of the Prep School's aims, agreed teaching styles, methods of assessment and other policies.
5. To be aware of the need to differentiate work and challenges according to the ability of the pupils, whilst maintaining high expectations of all and taking full account of any Special Educational Needs.
6. To monitor the academic progress of the children in the class.
7. To provide parents with written reports on the pupils' work and progress according to current school policy and to attend parents' meetings.
8. To work as part of a team, in harmony with and for the furtherance of the school's ethos and declared educational aims and priorities.
9. To create a safe, stimulating learning environment.

Expectations as a Barnard Castle School Member of Staff

1. To have high professional standards and so be an appropriate role model of reliability, behaviour and appearance.
2. To relate to pupils in an atmosphere of trust, frankness and ambition and to engender a climate of mutual respect.
3. To make sure that pupils meet the school's expectations of them.
4. To facilitate the development of pupils' confidence, self-esteem, determination, responsibility and personal pride in achievement, behaviour and appearance.
5. To provide good support to the various activities of the school by contributing to the extra-curricular programme.
6. To undertake supervision duties as required.
7. To contribute to marketing the school and to promote the school to prospective pupils and parents.
8. To establish and maintain high standards of communication with pupils, staff and parents.
9. To uphold all the policies of Barnard Castle School.
10. To take an interest in how the school functions and to convey suggestions for improvement to other Heads of Departments, the Senior Management Team and the Headmistress from time to time.

In order to meet the high standards expected of a teacher in our school, the Headmistress is seeking to employ a person with the following qualities, experience, skills and abilities:

- A relevant teaching qualification
- Evidence of either being or having the potential to be an excellent teacher
- The ability to inspire and motivate pupils
- A record of and commitment to continuing professional development
- Clear and effective communication skills
- An ability and willingness to make a significant contribution to the extra-curricular life of the school
- An ability to relate well to colleagues and pupils
- Approachability, accessibility and flexibility
- High levels of organisation

The Appointment

The salary will be based on an appropriate point on the Barnard Castle School scale.

All appointments are subject to satisfactory references, verification of identity and proof of qualifications. All employees of Barnard Castle School are required to submit to checks undertaken by the Disclosures and Barring Service.

Applicants should read carefully the application procedure – Guidance for Applicants, Policy on the Recruitment of Ex-offenders and the Disclosure Policy and the Safer Recruitment Policy. Barnard Castle School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act 1974 and all applicants will undergo child protection screening, including checks with past employers and an enhanced DBS and Barred list check with the Disclosure and Barring Service. Barnard Castle School is an equal opportunities employer.

Applications
If you feel that you can meet these requirements then please submit a letter of application along with the Barnard Castle School Application Form, to the Headmistress by 12noon on Thursday 22nd March 2018.

Due to the Easter holidays, interviews will take place on Friday 20th April 2018.

Applicants may telephone to discuss matters relating to the advertised post with the Headmistress. Applications should be sent via email or to the address below.

The Headmistress
Barnard Castle Prep School
Barnard Castle
Co Durham
DL12 8UW

Telephone: 01833 696032

Email: hr@barneyschool.org.uk

www.barnardcastleschool.org.uk