



City of London Academy (Southwark)

Job Description

Key Stage 4 Leader - Mathematics

Salary	2 Academy TLR points (£4,393)
Responsible to	Director of Maths
Job purpose	<p>All teachers at City of London Academy are expected to support effectively the work of their department, and to work to the direction of the Faculty or Curriculum Leader. This role will oversee one of the Key Stages and is to consistently deliver high quality lessons and support colleagues to develop pedagogy and practice to improve the quality of learning and teaching with the specific aim of securing outstanding teaching, with a particular focus on their key stage.</p> <p>The aims for the post of Key Stage Curriculum Leader are to:</p> <ul style="list-style-type: none"> • Foster high achievement and excellence in Maths at the respective Key Stage • Developing procedures so that all pupils are motivated and able to exceed their targets • Support the Head of Maths to promote the work of the department • Support the development of colleagues to maintain standards of teaching and learning across the Key Stage • To take responsibility for aspects of the Maths curriculum as predetermined with the Director of Maths • To provide specialist subject expertise to assist departmental staff, as appropriate • Monitor, evaluate and improve the quality of teaching and learning in the Key Stage to raise students achievement and enjoyment of Maths
Key Accountabilities	<ul style="list-style-type: none"> • Support the Director of Maths to secure high quality Maths teaching • To model excellence in teaching • Designing, delivering and monitoring an effective curriculum with a corporate look across all subjects at the respective Key Stage (inclusive of coursework, homework & data test) that fits into the Faculty Teaching and Learning strategy and meets the aims of the Academy and the needs of all students • Ensuring that innovative and appropriate approaches to learning are made available to students with specific learning needs. For example, those with a low skill base, hearing or visual impairment, autistic spectrum disorders and stretching gifted and talented • Ensuring that there is an effective assessment, recording and reporting system of student progress in each year group in the Key Stage • Ensuring that setting, monitoring and evaluating attainment goals for pupils are implemented by all Maths staff • Assisting the Director of Maths to create and implement ways of actively involving parents in the learning process • Ensuring the Schemes of work support the transition of students learning between Key Stages • Lead moderation and subject specific training to support colleagues to improve pedagogy and practice • Creating an environment where there is visible acknowledgement that everyone's contribution is valued • Providing RAPs to Maths teachers of the relevant Key Stage • Ensuring that the statutory requirements of the National Curriculum are met • Undertake some aspects of outreach and enrichment, which develop partnerships beyond the academy (such as with other schools within the Trust) • Carrying out the duties of a school teacher as set out in the current schoolteachers' Pay and Conditions Document • Co-ordinating extra-curricular activities in the Key Stage • Carrying out any other tasks as required by the Principal commensurate with the role
<p><i>The City of London Academy (Southwark) is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers.</i></p>	



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Person Specification

Key Stage Leader - Mathematics

QUALIFICATIONS

No	Description	Rating
1.	Good Honours Degree	Essential
2.	Teaching Qualification (QTS)	Essential

SKILLS & EXPERIENCE

No	Description	Rating
3.	Strong leadership skills	Essential
4.	Proven Strategic Management Experience in Maths Education	Desirable
5.	Capable of initiating and maintaining innovative curriculum design and delivery	Essential
6.	Proven record of raising standards in Maths at all ability levels	Essential
7.	Consistent record of good & outstanding lessons, planning for progression and assessment for learning.	Essential
8.	Flexible management style that involves all stakeholders in decision making, as appropriate	Essential
9.	Expertise in developing staff; teaching methodology, practical skills, extending subject knowledge, relationship building	Desirable
10.	Competence in instigating and maintaining links with the Business and Enterprise Specialism of the school	Essential
11.	Self-motivated with excellent organisational and planning skills	Essential
12.	Ability to work both independently and as part of a team	Essential
13.	Excellent communication and user ICT skills	Essential
14.	Involvement in networking and sharing of best practice	Essential
15.	Positive approach and a can-do attitude	Essential
16.	Recent experience of Ofsted Inspection	Desirable
17.	To promote the safety and wellbeing of students, ensuring that the school's Child Protection and Safeguarding policies and procedures are promoted within the Academy	Essential