

## Job Specification for Early Years Phase Leader

To enthuse, lead, develop and enhance the practices of others across the Early Years phase, through modelling, mentoring, coaching, evaluating, supporting, guiding and target setting.

To contribute to and actively support the overall ethos and aims of the school with particular regard to our 'I' values including by leading assemblies.

To promote the positive ethos and culture of the school to other staff, parents, students and members of the wider community.

To take responsibility for understanding the part played in the progress of the School Improvement Plan and contributing to it accordingly as part of the Senior Leadership Team.

To contribute to the whole school vision through active engagement in the development, implementation and monitoring of the school improvement plan.

To further enhance the quality of teaching and learning across the Foundation stage.

To develop and ensure the implementation of the Early Years Foundation Stage Curriculum incorporating our school values in line with our mission statement.

To actively engage in evaluating and evidencing standards of teaching and learning and student involvement and well being according to ISQM criteria in order to set targets and ways forward for improvement.

To liaise with other Phase Leaders, notably the Key Stage One phase leader, to ensure progression and continuity across the school.

To lead parents meetings/workshops

To set and monitor performance management targets for Nannies and Teaching Assistants

To ensure that the learning environment is supporting, promoting and celebrating learning.

This job description does not form part of the contract of employment. It describes the way in which the phase leader is expected and required to perform and complete the particular duties as set out above.