

JOB DESCRIPTION

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| POST HOLDER | Vacant |
| TITLE OF POST | Teacher of English |
| SALARY | MPS/UPS |
| LINE MANAGER | Co-Leads - English |

Purpose of the Post

We are seeking to appoint a talented teacher to join our English department. The successful applicant will be student centred and a collaborative practitioner. The post offers excellent opportunities for a committed teacher with good knowledge of the GCSE syllabi to teach English Language and Literature at KS3 and KS4 and English Language at KS5. The successful applicant will join a supportive and innovative department.

In general terms a Subject Teacher should:

- 1 promote the overall aims, objectives and policies of the department as outlined in the relevant handbook and schemes of work;
- 2 help students to think critically, to communicate effectively and to be responsive to the ideas of others;
- 3 encourage students to develop their own ideas and to be responsible for their own learning;
- 4 be aware of the potential and individual needs of students, ensure that students know these too and set appropriate learning targets and activities;
- 5 recognise the need to promote links across the curriculum where appropriate.

More specifically the Subject Teacher should:

- 1 prepare lessons thoroughly and undertake assessment and evaluation as necessary; use this knowledge of students' work to inform teaching;
- 2 keep appropriate records, write reports and attend Parents' Evenings;
- 3 attend team meetings and INSET meetings;
- 4 contribute to schemes of work by sharing ideas, preparing shared material, updating existing material and assuming responsibility for interpreting aims and objectives;
- 5 be aware of the requirements of public examinations and prepare students for them;
- 6 ease students through transition points;

- 7 use a wide variety of teaching strategies in order to personalise learning;
- 8 ensure that professional development is a continuing process; in addition to keeping up-to-date with developments in the specialist subject and wider curriculum skills, eg computer literacy;
- 9 be aware of and adhere to standards of health and safety;
- 10 promote and actively support the School's responsibilities towards safeguarding.