

Job Description

Post: Teacher of English

Purpose

To carry out the functions of a teacher at the academy in accordance with the stated aims and objectives of the academy and the department.

Duties and Responsibilities

- In consultation with the Senior Leadership Team, plan, design and produce teaching materials and resources which are appropriate to age and ability and are in accordance with the Academy Improvement Plan.
- In accordance with schemes of work, plan, deliver and review lessons which are appropriate to the age and ability of the students so as to facilitate progression in students' learning.
- Ensure that homework is set, where appropriate, and monitored.
- Ensure that teaching is broad, balanced, relevant, motivational and appropriately differentiated in order to maximise the academic potential of all students.
- Manage the classroom and teaching equipment so as to create a positive learning environment which makes effective use of available resources.
- Attend meetings, carry out administrative tasks and duties as specified in the bulletin, weekly What To Dos and on the academy calendar.
- Facilitate the exceptional progress and well-being of any individual or group of students.
- Lead an Advisory and support students during Family Dining and Afternoon Meeting.
- Consistently implement all academy policies.
- Participate in academy meetings, Practice and coaching.
- Contribute to decision-making and consultation procedures.
- Engage fully in the academy appraisal process to fulfil personal potential and be able to participate effectively in the implementation of the academy's goals and improvement plan.
- Carry out any other reasonable duties as requested by the Principal.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually.