



BADMINTON SCHOOL

Background Information

Graduate Strength and Conditioning Coach

Commitment to Safeguarding

As Badminton School meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment will be subject to an enhanced criminal record check from the Disclosure and Barring Service before the appointment is confirmed. This will include details of cautions, reprimands or final warnings, as well as convictions. The cost of application will be met by the School.

All posts in the School are offered subject to the receipt by the School of satisfactory references, verification of qualifications cited by candidate and proof of a right to work. As these checks can take some time to complete, candidates are advised to disclose any possible impediment to appointment at the time of interview, as failure to do so could result in an appointment not being confirmed, or being rescinded. All appointments in the School are offered subject to the completion of a satisfactory probation period.

The School

Badminton is a leading independent school for girls. Founded in 1858, the school occupies an attractive 15 acre campus in the north-west of Bristol and admits girls from age 3 - 18. There are approximately 330 girls in the senior school, which can accommodate up to 200 boarders. In the Junior School there are 130 girls, the majority of whom are day pupils.

Academic standards at Badminton are high but the emphasis is on all-round education and on providing numerous opportunities for personal development. The boarding ethos enables the timetable to include periods for some extra-curricular work and activities, to which all staff contribute. Lessons are timetabled each day until 4.00 pm, 5.30 pm or 6.05 pm and staff can usually expect to teach lessons after 4.00 pm twice a week. There may be prep or other late duties on certain other days. There is no teaching per se on Saturdays, although there are activities and events. Matches are played on Saturday mornings and mid-week.

The School's Vision and Values:

"Badminton provides the best preparation for girls living and working in a global society"

Values:

- To provide an education which nurtures intellectual curiosity and which is challenging and fun, balancing academic excellence with fulfilment of individual potential in the arts, sport and extra-curricular activities.
- To provide pastoral care this teaches respect and tolerance for the whole community and requires each girl to take responsibility for herself and others. To create opportunities for every girl to make a contribution to the well-being of the school and genuine mutual support.

- The international mind-set of the school aims to create an awareness of the needs and concerns of society at local, national and global levels.
- Badmintonians leave the school as curious, confident and courteous individuals who will thrive in a competitive, global society.
- Badminton respects the past and looks to the future, ensuring good stewardship of the Badminton name, the campus and the School's world-class reputation.

The PE Department

P.E. is led throughout the school from Little Acorns (nursery) to Year 13 by the specialist P.E. staff, in a wide and varied curriculum. There are many opportunities in the school day and evening for team training, clubs and activities.

P.E. and Games are timetabled for all girls including the Sixth Form. Below the Sixth Form, the emphasis is on team games, dance, gymnastics, health related fitness and swimming.

Badminton has its own sports facilities on the campus including netball and tennis courts, gymnasium, indoor swimming pool and an all-weather playing surface.

The School facilitates girls' use at local sports clubs for hockey and netball as well as other individual activities.

The successful candidate will be teaching/supporting a full timetable of up to 30 periods per week.

Boarding at Badminton

Boarding in the vibrant and cosmopolitan university city of Bristol offers many diverse opportunities for activities out of school including voluntary and community work, membership of sports, music and drama clubs, competitions and academic enrichment.

All boarders are accommodated at Badminton on the campus. In 2008 a purpose-built boarding house opened to replace accommodation for girls in Years 9, 10 and 11. The new house represents major investment by the school and is in response to an increasing demand for boarding at Badminton and our wish to provide excellent facilities for boarding and to re-develop existing boarding houses to meet teaching and office needs.

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Job Description

Graduate Strength and Conditioning Coach



The role of Graduate Resident Sports Coach is a unique opportunity for an individual with a passion for sport who may in the future have the desire to join the teaching profession. This opportunity will provide a passionate sports coach with the experience of not only coaching pupils within a prestigious day and boarding school but will provide the candidate with valuable teaching and boarding experience. This role is ideal for a person wishing to combine the position with enrolment onto an MSc Professional Development (Coaching Science) at the University Centre Hartpury. This position is currently non-residential.

The position has been created in partnership with University Centre Hartpury MSc Professional Development (Coaching Science). The offer of employment with Badminton school will also include the payment of the MSc Professional Development (Coaching Science) fees (Currently capped at £6000) during the period of time you will be employed. All fees will be paid directly to University Centre Hartpury.

Accountability:

You are responsible firstly to your Head of Department, and ultimately to the Deputy Head (Academic) on academic matters, to the Deputy Head (Pastoral) on matters of welfare and discipline, Head of Boarding on boarding and safeguarding matters and ultimately to the Headmistress.

Key Responsibilities – academic:

Under the direction of the Director of Sport to:

- To provide high quality strength and conditioning sessions and support in the coaching of sport(s) you are proficient in either in directed lesson or during activity sessions;
- To take strength and conditioning training sessions and support with matches as directed by the Director of Sport;
- To be involved with planning and preparation of sessions and activities;
- To co-operate with other members of staff, sharing information, ideas and expertise;
- Support and contribute to the teaching of the department as set out in the timetable;
- As appropriate, be aware of all departmental and school health and safety requirements including relevant risk assessments and to adhere to them as well as contribute to their development as necessary.

Key Responsibilities – boarding (upon request):

- To be on duty according to the agreed rota;
- To help to maintain the discipline and appearance of pupils, and foster a secure and caring atmosphere within the House for pupils.
- To ensure that the welfare, well-being and safety of pupils is, at all times, paramount.

Key responsibilities – pastoral:

All staff are expected to conduct themselves in an appropriate manner at all times and to support and foster the vision and values of the School. All staff must ensure that they are familiar with the School's Child Protection, Safeguarding, Health & Safety and ICT acceptable use guidance.

Key responsibilities – extra-curricular:

- To participate in the school's extra-curricular programme when required.
- Take responsibility for a sports team or assist in umpiring matches when required
- Support with the sports centre management (paid position)

Time off duty

The school normally has a half term holiday of two weeks in October, a week at the end of May, and a week in February. Dates of half term are published in the School calendar and these should be noted carefully. The main school holidays are Easter (3/4 weeks), Summer (8 weeks) and Christmas (3/4 weeks).

Holidays may be arranged only during official school holidays. It is not possible to take alternative holidays in term time.

There is a no smoking policy for all staff.

Safeguarding

Badminton School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact, and are required to adhere to the School's Safeguarding Policy and related procedures. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, he or she must report any concerns to the Designated Safeguarding Lead or other appropriate person as set out in the Policy.

This is not an exhaustive list of tasks. Further details of the responsibilities and duties of staff may be found in the Staff Handbook.

This job description is subject to regular discussion and review.



Education and qualifications

Applicants must be enrolled at University Centre Hartpury and working towards a recognised MSc (Applied Strength and Conditioning) qualification.

Coaching experience

Applicants should have experience of working with young people in some capacity and should have some knowledge of how to enthuse, lead and manage teams and groups.

Knowledge and understanding

Applicants should demonstrate a clear understanding of strength and conditioning and be willing to develop their understanding of the PE curriculum.

Teaching and learning

Applicants must be motivated to work with young people, be able to form and maintain appropriate relationships with pupils and establish personal boundaries, have emotional resilience and be able to maintain good order. They will have some understanding of how to plan training sessions/lessons and in assessing and monitoring progress.

Personal qualities

Applicants will be personable, of smart appearance and have good social skills. They will be organised, punctual and efficient in organising their workload and managing their time effectively. They will be competent in the use of IT. They will work well in a team and be responsive to advice and guidance.

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About your Application



Candidates should complete and return the Application Form and letters of application addressed to the HR Manager, to reach the School by **9.00am on Monday 19th March 2018**. **Interviews will be conducted in the week beginning 19th March 2018.**

All sections must be completed, including the names and addresses of two referees, one of whom should be your current employer (if applicable) and a full education and employment history.

All applicants will be asked the reason for leaving previous roles if this is not explained on the application form. Applicants will be asked to confirm that they have not been disqualified from working with children. Any gaps in employment will be explored at interview.

Please submit your application by email or on single-sided sheets of **A4** paper held together with a single paper clip (no staples) since multiple copies will be made. **We do not accept/review curriculum vitae so please do not enclose this.**

It is School policy that we write for employment references during the selection procedure and we may approach any previous employers for information to verify particular experience or qualifications, before interview.

We would be grateful if you could complete the monitoring form and return this along with your application. Please address your envelope **for the attention of the Human Resources Department** or email it to: HR@badmintonschool.co.uk

Please note that if you are unsuccessful at the interview stage we will not provide feedback on your performance.

The School underwent a full ISI inspection in May 2015, the full report is available via a link from our website www.badmintonschool.co.uk or from the ISI website www.isi.net. We hope that the report will enable you to understand more about Badminton School and encourage you to submit an application.

The School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Thank you once again for your interest and we look forward to receiving your application.

Salary

Badminton operates its own pay scale.

Offer of the Post

The offer of a post will be made subject to satisfactory written references, health declaration and enhanced DBS check.

Further information about Badminton School can be found on the school website: www.badmintonschool.co.uk

March 2018