

St Thomas's Centre

JOB DESCRIPTION

Identification

TITLE	:	St. Thomas's Centre, PRU
GRADE	:	MPS + 1 mandatory SEN
SECTION	:	School and Learner and Support
DEPARTMENT	:	Schools
Responsible to	:	Head of Faculty

St Thomas's Centre will meet the needs of all pupils by providing a range of educational opportunities in a safe, caring and open environment.

It is our expectation that pupils succeed, no exception no excuses

General Duties and Responsibilities:

To carry out the duties of the teacher as set out in the School Teachers Pay and Conditions Document.

Purpose of job:

- To promote vision, ethos and aims of the Centre at all times.
- To promote and support at all times the 'Every Child Matters' Agenda.
- To plan and teach learning activities and experiences which give all pupils opportunities to increase and improve what they know, understand and are able to do.
- To adhere to DfE teacher standards at all time.
- To be responsible for the day to day teaching of a class, to formulate and monitor teaching plans for the individual needs of pupils of all abilities in the class and other pupils as required.
- To manage and supervise the work of support staff appropriate to the class.
- To control and supervise the use of resources and ensuring that all Health and Safety requirements are observed.
- To carry out the duties of a class teacher in respect of pupils to include:
 - a) To take all possible steps to ensure that members of classes develop positive attitudes and good standards of behaviour.
 - b) The maintenance of discipline and acceptable standards of conduct and appearance of pupils.

- c) The establishment of positive relationships with pupils to develop their social and academic potential and to be a prime point of reference for their problems.
- d) To consult and inform colleagues and parents regarding pupil progress, attainment and attitudes.

Responsibilities:

- The delivery of lessons which have clear purpose, cater appropriately for the learning needs of pupils of differing abilities and interests and ensure the full participation of all.
- The establishment of positive relationships which are open and consistent and based on mutual respect and which promote pupil motivation, confidence and good behaviour.
- Statutory requirements for end of key stage assessments and for the annual review of statements are effectively administered and implemented.
- Home/school partnerships are developed which are effective and constructive and built on good communications.
- To participate as required in meetings with colleagues and parents in respect of the duties and responsibilities of the post and to be fully prepared with relevant documents and information.
- The setting and marking of homework for pupils as appropriate; providing cover for first day of absence and carrying out supervision of pupils as detailed by the Headteacher.
- To implement the school's policy for equal opportunities.
- To keep abreast of trends and development in education especially those relevant to the duties and responsibilities of the post.
- To present all aspects of the school positively and professionally to parents and other professionals.
- To take responsibility for their own appropriate professional development in liaison with the Performance Management Team, Leader and continuing Professional Development Co-ordinator.

The details and responsibilities of the post are subject to those detailed in the Statement of Conditions of Employment. This job description does not detail all duties and responsibilities of the post. It will be reviewed annually and may be subject to modification or amendment after consultation and agreement with the post holder.

Due to the nature of the work, this post is exempt from the Rehabilitation of Offenders Act 1974 and the post holder must have a satisfactory Enhanced Disclosure (Via the Disclosure and Barring Service).

**St Thomas's Centre
Person Specification**

Mathematics Teacher

Key Criteria	Essential	Desirable
Qualifications/ Experience	<ul style="list-style-type: none"> • Qualified Teacher Status (or QTLS) • Experience of working in schools as a teacher • Ability to offer GCSE mathematics. 	<ul style="list-style-type: none"> • Special Needs qualification/experience
Knowledge, skills, attitudes	<ul style="list-style-type: none"> • An excellent practitioner • Open to change • Positive attitude towards work • Ability to promote appropriate behaviour • Enthusiastic and creative response to change • Ability and desire to work as part of a team • Good communication skills • Commitment to close liaison with parents • Desire to make a positive difference • Self-motivated • Flexible • Reliable • Good sense of humour 	<ul style="list-style-type: none"> • Knowledge of the teaching strategies and classroom management strategies to support pupils with learning and behavioural difficulties.
Work related personal requirements	<ul style="list-style-type: none"> • Commitment to the broad principles of equal opportunities • Willingness to extend and develop professional expertise through in service training and teaching in various areas of the school • Ability to identify individual and group needs • Flexibility and willingness to work throughout the school • Able to use technology to promote learning. • Able to create excellent rapport with students 	<ul style="list-style-type: none"> • Ability and willingness to drive a minibus • The ability to offer another accredited qualification.

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| | <ul style="list-style-type: none">• Able to organise and manage a class to promote effective learning• Able to assess and evaluate pupil progress and plan subsequent teaching accordingly | |
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