



January 2018

Dear Candidate

Thank you for expressing an interest in the post of Student Support Officer. It gives me pleasure to provide details of an exciting post in a school that prides itself on delivering a rich range of opportunities for its students.

Significant improvements have been made across the school over the last few years and this is reflected in a harmonious and supportive environment. We have created an innovative, enjoyable and highly professional environment for students and staff and the school is making a real difference to the lives of our students. I am proud of the progress we have made as standards of achievement have continued to rise and am confident that we have appropriate strategies in place for further and sustained improvement.

We moved into our new buildings in June of 2014 and since then have welcome girls into all year groups in the lower school alongside broadening our curriculum and developing an exciting Sixth Form offer.

The diversity of the school community ensures that Bow is a vibrant and interesting place to work. We provide excellent support systems and structures for all staff and are committed to the professional development of all staff. The successful candidate will be entitled to a full training programme in line with school improvement priorities and personal appraisal targets.

This post requires a colleague with resilience, energy and vision to support in the implementation of systems and strategies for students exhibiting challenging behaviour. Excellent ICT skills, the ability to communicate effectively and the ability to establish and maintain effective working relationships are also essential to the role. Previous experience of youth work or schools would be an advantage. If you have the professional and personal qualities to be that person I can promise you a real sense of achievement and first class development opportunities.

As an employer we are committed to safeguarding and promoting the welfare of children. Enhanced DBS clearance is a statutory requirement for all positions.

Applicants should complete an application form (CVs are not acceptable), and write a concise statement of no more than two sides of A4, outlining how their achievements and experiences make them a suitable candidate for this post. The form and statement should be returned to hr@bow-school.org.uk to arrive no later than **midday on Monday 15th January 2018**.

May I wish you every success in your application.

Danny Lye
Associate Headteacher

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Cath Smith

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