



HOE VALLEY SCHOOL HOME SCHOOL LINK WORKER

THE SCHOOL

"Hoe Valley School is an inspiring environment at the heart of its community where every student's experience is personalised. Our students will learn to think independently, pursue their ambitions and achieve to their highest potential."

Hoe Valley School is:

- A small, four-form entry secondary school that opened in September 2015 to serve the local community of South Woking
- Committed to knowing all of our students' talents and strengths and their areas for development. This allows us to personalise the curriculum to stretch and motivate all of our students
- Aiming to offer a level playing field to all our students by ensuring homework is completed at school, the curriculum is challenging and relevant and that excellent pastoral systems are in place
- Following the national curriculum offering an extended day allowing time for additional Maths, English, Enrichment and project based learning
- A Google School with ICT fully embedded in all curriculum areas
- Employing outstanding, experienced teachers and teaching assistants
- Committed to learning which is relevant with links to the 'real world' of business, higher education and the local community
- Currently located in the green space of Woking Park close to Woking Town Centre and Station
- Moving to a state of the art new school in September 2017 on Egley Road, Woking
- Committed to supporting our staff to have a good work / life balance, to offering bespoke CPD programmes including buddying staff with peers in local outstanding Schools and trusting our staff to deliver excellent outcomes

THE ROLE

We are looking for a passionate, talented and rigorous practitioner to join our team in leading a new school on its journey to becoming an established, outstanding and oversubscribed community school.

The successful candidate will be part of the Personalisation Team and directly accountable to the Deputy Head Teacher. Our new Home School Link Worker will contribute to improving student engagement with school, attendance to School and work with students on a 1:1 level as well as working with their families. They will share the school's vision and the belief that all young people can achieve at high levels.

This is a full or part time role during term-time only (39 weeks a year).

CORE RESPONSIBILITIES

Supporting Parents / Carers

- To encourage communication between the School and family and improve attendance to meetings in School
- To help parents / carers with parenting skills. To give individual parenting guidance and support, with advice on how to develop and maintain positive discipline
- To listen and offer support on problems and issues and signpost parents to appropriate external agencies
- To help improve family relationships. To be available for families especially in crisis situations, helping those families who need short-term assistance
- To carry out home visits to support families / children, providing outreach support to families in line with School procedures
- To help families / children access other services, referring where appropriate

Supporting Selected Students

- To meet a targeted group of students regularly either 1:1 or in small groups to help improve aspiration, confidence and motivation who are underperforming at the school
- To develop emotional literacy in students so that they are able to interact well with their peers in and out of lessons
- To deliver anger management techniques where appropriate and help students to build self-esteem so that they can reach their full potential both academically and socially
- To promote students' attendance to School through practical strategies and rewards
- To help students manage their work load and prioritise their learning

Supporting Behaviour and Safety

- To contribute to ensuring the absolute safety of all students on and off site
- To support identified students who follow alternative curriculum pathways
- To attend year group meetings as required

Supporting School Improvement

- To support the school's marketing and student recruitment plan as required
- To embody the school's values both on and off site
- To train and develop other members of staff to bring out the best in these students

PERSON SPECIFICATION

Essential	Desirable	Assessment Criteria
Qualifications & Competencies		
A* - C grade in English and Maths at GCSE level or equivalent	Evidence of other relevant CPD qualifications	Application form
	E.L.S.A trained	Application form
Experience		
Experience of working in a Primary or Secondary school setting	Experience of working with Young Carers and Action for Carers Surrey	Application form & reference
Experience working with young people in both 1:1 and small / whole group settings	Experience of working with an Educational Welfare Officer	Application form, interview & reference
	Evidence of holding high aspirations for young people	Application form interview & reference
		Application form, interview & reference
Skills and Attributes		
<p>Alignment with HVS Values:</p> <p>C - Courtesy : model the calm behaviours expected of others in terms of consideration, professionalism, trust and respect</p> <p>I - Integrity : fair and honest, trustworthy, committed to earn success through hard-work</p> <p>R – Resilience: Not giving up when times are tough, demonstrating endurance</p> <p>C - Community : A strong sense of responsibility to the community to improve the quality of the local environment for its residents</p> <p>L - Leadership : show leadership in thought and action, being open to new ideas and overcoming adversity to achieve success; communicating effectively</p> <p>E - Enthusiasm : a positive attitude towards life, passion, curiosity and a lifelong love of learning</p>		Application form, interview & reference
Excellent interpersonal skills with strong levels of numeracy and written and oral communication		Application form, interview & reference

Be a team player who likes to 'muck in', support all aspects of School life and relentlessly pursue what is best for the students		Application form, interview & reference
Excellent interpersonal skills with strong levels of numeracy and written and oral communication		Application form, interview & reference
Strong attention to detail where only the best is good enough		Application form & interview
Ability to remain calm, good humoured and strategic in challenging contexts		Application form & interview
Able to communicate effectively with peers, students and staff across the School		Interview & reference
Commitment to the ethos of the School		Application form & interview
Safeguarding		
2 satisfactory written references including from current/most recent employer		Application form & reference
A satisfactory enhanced DBS check		