

GASCOIGNE PRIMARY SCHOOL

JOB DESCRIPTION – Class Teacher/ Physical Education Lead

Salary: Main Pay Scale /UPS Range (Plus TLR2A allowance)

Professional Duties (as defined by the School Teacher's Pay and Conditions Document):

Purpose of Post:

- To lead, develop, support, and be accountable for a Physical Education across all age groups
- To lead, develop, support, be accountable for a high quality PE curriculum
- To ensure PE teaching within the school is of a consistently high standard
- To ensure pupils are motivated and engaged by sports coaches and teaching staff and that progress is being achieved
- To work alongside the Senior Leadership Team to ensure that sports premium is having a full impact on all pupils
- To work with gifted and talented pupils to enhance their opportunities in the sport
- To ensure that the school is meeting the needs of all pupils, providing the appropriate challenge and support
- To support the Sports Coaches in their lead responsibilities of Inclusive PE, Health & Well Being and Intra/Inter Competition
- To deliver CPD for school staff as appropriate
- To support delivery of extended school day and extra-curricular activities
- To maintain exemplary standards of organisation, teaching, planning, time management
- To be responsible and accountable for the efficient and effective PE provisions to ensure good pupil outcomes

Main Activities Attributable to the Particular Duties:

- To ensure the school PE curriculum runs efficiently and effectively through good leadership and management of resources.
- To ensure the teaching within the school is of a high standard. Pupils are motivated and engaged by the teaching staff and that progress is being achieved.
- To ensure the school is meeting the sporting needs of all pupils. To ensure pupils that require assistance or challenge are provided with this resource and support.
- To deliver CPD for all school staff. To undergo professional development to ensure quality of teaching.
- To support the Sports coaches/teachers in their lead responsibilities of Inclusive PE, Health and wellbeing and Intra/Extra Competition.
- To support the delivery of extended school day and extra-curricular opportunities.
- To deliver a high quality PE curriculum for all young people across all key stages and EYFS.

- Produce plans for PE which link with the SDP and assist to embed the school vision.
- To monitor pupil attainment and progress in PE and keep appropriate records.
- To review and monitor the PE Curriculum policies in conjunction with the Headteacher.
- To work with the Schools Leadership team to ensure the sports premium is having full impact on all pupils.
- To deliver Change 4 Life training to all pupils within the school. To ensure Change 4 Life programmes are being delivered to all young people.
- To create community club path links with existing club provision, to enable greater opportunities for young people to participate in sport.
- Produce and share news reports are young people's success in and outside of the curriculum for Physical activity.
- Teach key skills to enable progress in Physical Literacy for all young people.
- To establish appropriately high levels of expectation including good standards of pupil behaviour and achievement
- Monitor and evaluate activities, to collate evidence and impact reports on provision across the academy.
- To complete a self-evaluation document which accurately reflect the subject area and priorities for future improvement
- To report to the Headteacher on a termly basis, the overall standards in PE and identify areas for future development
- Offer a depth and breadth of sport and physical activities during both curriculum and non-curriculum time.
- To maintain regular communication with PE team by leading weekly team meetings, prompt and accurate feedback on observations and through evaluating the impact of planning and the quality of teaching
- Be a positive, profession role model for the school.
- Take responsibility for the safe provision of all equipment.
- Operate within Health & Safety guidelines and undertake risk assessments.
- Adhere to all Child Protection & Safeguarding Policies and report any concerns directly to line manager of officers within the academy.

General duties

- To work in partnership with parents/carers so that they are fully informed of how their children are progressing in school
- Be prepared to cover staff absence throughout the school
- To be committed and willing to work in all year groups as part of on-going professional development
- To lead staff working parties where appropriate
- To plan and implement procedures that facilitate the sharing of staff expertise
- to keep accurate records of discussions with parents in relation to parental concerns
- to take a leading role in the delivery of quality lunchtime provision
- to participate in extra-curricular activities by providing an extended school opportunity
- to support the school in out of school activities by attendance at fund-raising events, concerts, external school visits and residential trips

The above responsibilities and expectations are neither exclusive nor exhaustive and the year group leader may be required to carry out such other appropriate duties as may be required by the head teacher within the competence of the individual.

Name:.....

Signature:.....

Date:.....

PE Lead ~ Person Specification

	Essential	Desirable
Training and qualifications:	<ul style="list-style-type: none"> Qualified Teacher Status Degree 	<ul style="list-style-type: none"> Other higher professional qualification Hold a NGB Level 2 sports qualification in at least one sport.
Experience :	<ul style="list-style-type: none"> Good understanding of National PE Curriculum Good clear teaching ability across different phases Proven subject leadership skills in planning, strategic management and resources allocation. Evaluating standards of teaching and learning and ensuring standards are maintained and improving. Outstanding classroom practitioner with teaching experience across key stages. Experience of organising competition and festivals Experience of working in cooperation with School Sports Partnerships. Experience of leading sporting/physical activities as part of a school lunchtime programme. Experience of leading INSET / CPD for teaching staff or other adults. Experience of increasing / improving the range of intra and inter school sporting competition. 	<ul style="list-style-type: none"> Experience and knowledge of working with children with Special Educational Needs and/ or Able and Talented Teaching experience in more than one school context. Experience as Team Leader for Performance Management. Teaching experience in EYFS – KS2 Experience of being accountable for pupil's progress beyond assigned groups and enhancing the teaching of others. Experience of increasing / improving the range of intra and inter school sporting competition.
	Essential	Desirable
Knowledge, understanding, ability to demonstrate:	<ul style="list-style-type: none"> Commitment to a team approach to working in a primary school. Up to date knowledge of current educational thinking, research and initiatives. Knowledge of new Ofsted framework and place of self-evaluation. Understanding of whole school issues and their strategic management. Understanding of Physical Education provision in Primary School To have knowledge of the core range of sporting activities for primary school children 	<ul style="list-style-type: none"> Be able to model lessons, demonstrating best practice and and 'team teach' alongside other professionals. Knowledge of how to develop links with, and work alongside, community groups.
Job skills/ abilities:	<ul style="list-style-type: none"> To lead, develop, support, and be accountable for a Physical Education across all age groups To lead, develop, support, be accountable for a high quality PE curriculum To ensure teaching within the school is of a consistently high standard To ensure pupils are motivated and engaged by sports coaches and teaching staff and that progress is being achieved To work alongside the Senior Leadership Team to ensure that sports premium is have a full impact on all pupils To work with gifted and talented pupils to enhance their opportunities in the sport To ensure that the PE school is meeting the needs of all pupils, providing the appropriate challenge and support To support the Sports Coaches/teachers in their lead responsibilities of Inclusive PE, Health & Well Being and Intra/Inter Competition 	<ul style="list-style-type: none"> Demonstrate a commitment to sustained continuing professional development. Support out of school/community activities. Work with governors/and or parent groups

	<ul style="list-style-type: none"> • To deliver CPD for school staff as appropriate • To support delivery of extra-curricular activities • To maintain exemplary standards of organisation, teaching, planning, time management • To be responsible and accountable for the efficient and effective deployment of resources to ensure good pupil outcomes • To be hard working, committed, flexible, with a great sense of humour! • Safeguard and promote the welfare of children and young people • Maintain confidentiality and work with discretion. • Work within school policies with an awareness of equal opportunities. • Be highly organised and efficient with good time management skills • Ability to articulate and drive a vision for improvement, leading change and raising standards. • Evidence of ability to establish good effective working relationships at all levels. • Motivate and inspire people to achieve their best, and enhance self-esteem. • Be able to maintain good behaviour and have strategies for pupil behaviour and management. • Highly organised, efficient with good time management skills. • Be able to communicate effectively, both orally and in writing to a variety of audiences • Approachable, welcoming with a sense of humour. • Work positively with parents 	
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