

Person Specification

Post Title: TEACHING ASSISTANT

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. **You should mention any experience you have had which shows how you could meet these requirements when you fill in your application form.**

	Essential	Desirable
Qualifications	<input type="checkbox"/> A good basic education to GCSE level (or equivalent)	<input type="checkbox"/> A relevant qualification in Childcare and/or Education, for example a CACHE/NVQ 3 or above for Teaching Assistants
Experience	<input type="checkbox"/> Experience of working with children of a relevant age	<input type="checkbox"/> Experience of working with children within an educational setting
Professional Knowledge & Skills	<input type="checkbox"/> A basic understanding of the principles of child development and learning processes <input type="checkbox"/> An understanding of relevant policies/codes of practice and awareness of relevant legislation <input type="checkbox"/> The ability to comply with policies and procedures relating to child protection, health & safety, confidentiality, data protection and equal opportunities <input type="checkbox"/> The ability to self-evaluate learning needs and actively seek learning opportunities <input type="checkbox"/> The ability to relate well to children and adults <input type="checkbox"/> The ability to work constructively as part of a team, understanding classroom roles and responsibilities, and your position within these <input type="checkbox"/> The ability to use ICT effectively to support learning <input type="checkbox"/> The ability to use other technology, e.g. photocopier	<input type="checkbox"/> Knowledge of the structure and content of the British curriculum <input type="checkbox"/> Knowledge of behaviour management strategies that can be used with children <input type="checkbox"/> An ability to make and record basic assessments about an individual's progress <input type="checkbox"/> Knowledge of basic First Aid
Personal Qualities	<input type="checkbox"/> A flexible approach to work <input type="checkbox"/> Good interpersonal skills with the ability to enthuse and motivate others <input type="checkbox"/> Good organisational skills and the ability to manage your work load effectively <input type="checkbox"/> The ability to use your initiative <input type="checkbox"/> A willingness to share expertise, skills and knowledge	