Job Description

Job Title:	Teacher of Maths
Location:	Havelock Academy
Job Purposes:	To teach across the age and ability range (11 – 19). To act as a tutor.
Background:	**The David Ross Education Trust (DRET) is a growing network of academies with a geographical focus on Northamptonshire, Lincolnshire and Yorkshire/ Humber region. The network is a mix of primary, secondary and special academies and a mix of those that have chosen to join DRET on conversion and those that are sponsored academies.**
Reporting To:	Head of faculty for Maths
Salary:	Main Pay Scale

Key Responsibilities

Key Duties and Responsibilities

- Teach the Maths curriculum across the age and ability range
- Accountable for the quality of teaching and learning and students' progress and attainment of timetabled classes
- Set high expectations for standards of teaching, learning, conduct and relationships, and model good practice
- Plan, and deliver engaging learning activities that are differentiated to meet the needs of all students, and that stretch and challenge students to achieve their potential
- Mark students' work and homework in line with the Academy marking and feedback policy
- Set and mark homework in line with the Academy homework policy
- Responsible for a tutor group
- Responsible for target setting, tracking, monitoring student progress and achievement of own classes
- Ensure effective assessment for learning, consistent recording and reporting of students' progress and the effective use of assessment data
- Monitoring of progress and standards of attainment through analysis of performance data in line with the academy's assessment cycle
- Identifying students at risk of underachieving and in need of additional support

- Developing and implementing effective intervention strategies where required
- Monitor and evaluate all aspects of own teaching and learning, through active participation in the academy's monitoring, evaluation and review cycle through: lesson observations; work sampling; student interviews; and written reports as necessary
- Develop a stimulating learning environment that promotes the identity of the department and celebrates achievement of students
- Attend meetings as required
- Attend parents evenings as required
- Report to parents as per the Academy's recording and reporting cycle
- Attend staff training and INSET as required
- Make a good contribution to the academy's programme of enrichment and extension activities
- Uphold all relevant academy policies and health, safety and welfare requirements
- Supervise students during unstructured periods of recreation before, during and after school
- To undertake any other specific or time-limited leadership or management duties as directed by the Principal

Key Responsibilities – All Staff

- To support the academy ethos.
- To contribute to academy-wide events including curriculum-focused events as and when required.
- To support and contribute to the Academy's commitment to 'Every Child Matters' to enable children to be healthy; stay safe; enjoy and achieve; make a positive contribution; and achieve economic well-being.
- To be aware of the Academy's duty of care in relation to staff, students and visitors and to comply with all health and safety policies at all times.
- To be aware of and comply with the codes of conduct, regulations and policies of the Academy and its commitment to equal opportunities.

The above responsibilities are subject to the general duties and responsibilities contained in the 'School Teachers' Pay and Conditions' document. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing. The description allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out and no part of it may be so construed. This job description is not, necessarily, a comprehensive definition, and the teacher should undertake any other duties reasonably deemed appropriate to the role. It will be reviewed regularly.

Person Specification

Qualifications and Professional Development

Essential

- Relevant Subject Degree at BA or above
- QTS

Knowledge, Skills and Competencies

Essential

- Excellent subject knowledge
- Thorough knowledge of the new national curriculum
- Knowledge of new performance measures
- Good working knowledge of examination specifications
- Maintenance of good conduct and relationships
- Proven track record of delivering consistently good, and often outstanding, teaching and learning, and good outcomes for students
- In-depth knowledge of best practice in teaching, learning and assessment for, and of, learning
- Thorough understanding of how to use performance data to monitor standards of attainment and to plan appropriate interventions
- Excellent interpersonal skills and the ability to inspire confidence, trust and respect amongst staff, students and families
- Excellent oral and communication skills and confidence in the use of new technologies
- Experience of promoting a wide range of teaching methodologies

Desirable

- An understanding of how to realize the potential of ICT to transform teaching and learning and to aid effective management and communication