

# Formby High School

'Determined to Achieve'



Headteacher:  
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Formby High School is an 'Outstanding' and heavily oversubscribed 11-19 mixed comprehensive academy with over 1,000 students (240 in the Sixth Form). The school's mission statement 'Determined to Achieve' is the central focus of all our work. The school employs over 115 dedicated and highly effective teaching and support staff who work closely with parents to achieve the best possible outcomes for our students.

Formby High School is committed to safeguarding and promoting the welfare of its young people. The successful applicant will be subject to a DBS check at an enhanced level and personal details will be cross-referenced in line with the school's Safer Recruitment Procedures.

## Required to start 28 August 2018

### Librarian

Term time only

Part time (30 hours per week)

Salary £18,500 – £20,000 (pro rata)

Formby High School seeks to employ an enthusiastic librarian who is well organised, smart and confident, with a genuine interest in the progress of young people. A high standard of spoken and written English, a love of literature, creativity and confidence in the application of ICT to enhance learning are essential.

The successful candidate will have excellent communication skills, together with a self-motivated approach and the ability to manage their own daily workload. They will be hard-working, have an eye for detail and have a friendly, outgoing nature.

To apply:

- Apply by using the TES application process
- For further information contact Lisa Kelly, HR Officer on 01704 873100 option 5 or email [l.kelly@formbyhighschool.com](mailto:l.kelly@formbyhighschool.com)
- All applications must be received by 9:00am on 25 June 2018
- Final selection will take place 2 July 2018





June 2018

Dear Applicant

**Librarian  
Commencing 28 August 2018**

Thank you for your interest in the position of Librarian. Formby High School is a thriving community comprising engaged students, supportive parents and Governors, and experienced and very willing staff. To find further information, I would encourage you to browse our website. You are also very welcome to visit the school in advance of submitting an application.

Formby High School is committed to safeguarding and promoting the welfare of its young people. The successful applicant will need to be DBS (Disclosure and Barring Service) checked to Enhanced level and personal details will be cross-referenced in line with the school's Safeguarding Policy.

If you decide to proceed, please complete the TES online application and within your supporting statement include the following:

- your reasons for applying for the position and suitability for the role
- what you will bring to this position if appointed.

All applications must be received by 9:00am on 25 June 2018. The final selection process will take place 2 July 2018. Applicants called for final selection will be informed by telephone as soon as possible after shortlisting has taken place.

Candidates called for final selection will receive a detailed programme on their arrival, which will include a tour of the school, a written task, an observation task and formal interview. Following the tasks, we will select those candidates called for the formal interview.

The decision of the appointment panel (members of the Senior Leadership Team, English Department and a Governor) will be informed by the following:

- application form
- results of the tasks
- performance during formal interview

I look forward to receiving your application.

Yours sincerely

**D A Mackenzie  
Headteacher**