



Altrincham Preparatory School Applicant Information

Junior Class Teacher KS2 (Full Time)

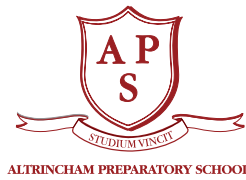
Start Date: September 2018

Salary: Competitive



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ALTRINCHAM PREPARATORY SCHOOL

Dear Applicant,

Thank you for your interest in Altrincham Preparatory School for Boys. I trust that through our application information and your own research you have been able to gain an insight into our School and our values.

APS is a successful and thriving private preparatory day school in the heart of Trafford. It is an all-boys school with currently around 350 pupils from age 2 to 11. Established in 1936, we are proud of our heritage.

We care about each individual boy and pride ourselves in the warmth of our community. You will find our boys feel valued and that we expect the highest standards from all. Our boys are to be imbued with self-awareness, confidence in their own abilities, resilience and independence of thought and are taught to be strong enough to stand up not only for themselves but also for a greater purpose.

Our school's single most important resource in delivering its aim of all-round excellence is its teaching staff. They are at the core of everything that we do. We are looking for individuals who value and want the best for their pupils, who are first-rate, creative and engaging practitioners and who carry a passion, be this academic or outside the realm of academia, that they wish to share. We want teachers who have the drive and ambition to make a difference, build their own professional reputation and to carve their own legend within the school.

In this recruitment campaign we are seeking a Junior Class Teacher (KS2).

If you feel that you hold the same values as us and possess the attributes that dovetail with the above position then I shall be delighted to hear from you.

We welcome enquiries, and if you wish to visit the School or to discuss the role prior to submitting an application you should contact Mrs Marchant in the school office (0161 928 3366 / admin@altprep.co.uk).

I look forward to receiving your application.

Yours faithfully

Andrew C Potts
Head Master, Altrincham Preparatory School





ALTRINCHAM PREPARATORY SCHOOL





The School

Altrincham Preparatory School was founded in 1936 by a small group of masters from Altrincham Grammar School; several members of the present Governing Board are direct descendants of the original founders. The Board is supportive, forward thinking and continues to develop and enhance the school to the benefit of both staff and boys.

The Junior boys in Years 3-6 are housed in a purpose built building on Marlborough Road, where the Head Teacher and the school's administration are also based.

The Infant School, Years 1 and 2, is located at Highbury on West Road. Our youngest boys from Nursery, Pre School and Reception are based in our new Early Years Centre (Bank Place), a building we completely renovated and opened in 2014. Both these buildings adjoin Bell Field, an extensive walled private garden to which the boys have exclusive access for both curriculum and playtime activities. APS also has the use of the facilities at Bowdon Sports Club for PE and Games lessons.

APS has some 350 pupils and is universally described as a friendly and happy school. It has a distinctive atmosphere which couples academic excellence with a breadth of opportunity and respect for variety of achievement. Our boys progress to some of the best secondary schools in the region. We have high expectations of the boys and demand excellent standards of behaviour; APS boys are happy, well mannered and courteous.

APS is also a sports school with two full time specialist PE teachers, a music school, an arts and technology school and a language school. Our culture of participation means that the boys want to take part in everything.

APS sets out to provide a compassionate, caring and benevolent environment in which pupils are encouraged to achieve their potential. There is a healthy demand for places at APS with each Reception year having an extensive waiting list.



Statement of Educational Philosophy

Education, we hold, is a moral enterprise and APS aims to provide stable, uninterrupted, high quality education for its pupils, producing well-rounded, articulate and confident young people who are well-equipped to face their next challenge in life. The implied educational challenge is the provision of an environment which encourages social, moral, physical and intellectual education.

Our philosophy is directed by the opinion that the great thing to be gained from learning is that everything learnt leads to something further; learning should give the person the power to do something beyond itself.

Education should not concentrate solely on the acquisition of knowledge and schools should not be just academic forcing institutions. If a school judges itself solely on mere scholarship (important as this is) by recognising success only in terms of examination pass rates then it is, we feel, failing to discharge its duties and obligations properly.

Teaching should tell on a person's thoughts, speech and writing. Pupils should be prepared for the next stage of life by being equipped with self-reliance, modesty, practical good sense and a freeness of behaviour towards others.

This cannot be achieved through classroom teaching alone requiring that you look to the person as a whole, trying to encourage the development of all their gifts and talents. The importance of the pastoral care provision and of extra-curricular activities (both athletic and aesthetic) is paramount in this respect.





Mission Statement and Aims

Mission Statement

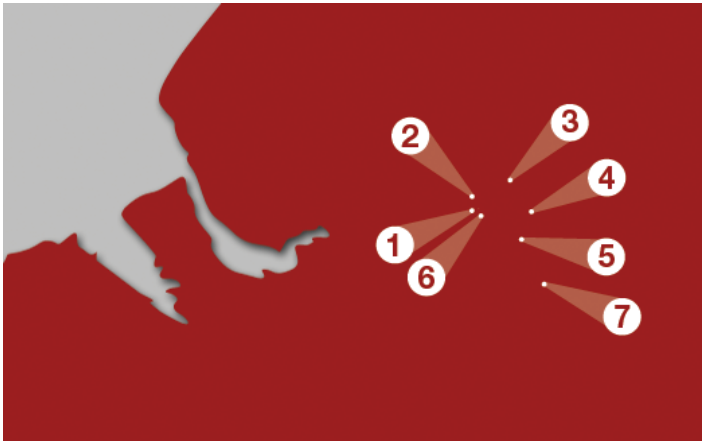
We aim to provide a learning environment of the highest quality for all the boys and to promote in them a spirit of respect which is sensitive to the needs of others.

Aims

Provide a safe, happy and stimulating environment	Provide equal opportunities for all boys
Make school an enjoyable experience	Foster an awareness of the needs of others
Develop each boy’s individual potential	Develop self-confidence and self-esteem
Encourage the boys to develop self-discipline	Promote high moral standards
Plan and deliver a broad, balanced curriculum	Establish good home-school links

We pride ourselves that the boys leaving APS go on to the correct secondary school and our aim is to provide them, through preparation for secondary school entrance examinations, with choices of school. Our boys gain places at the top state and Independent Grammar schools in the area.

- 1 Altrincham Grammar School
- 2 Sale Grammar School
- 3 The Manchester Grammar School
- 4 Stockport Grammar
- 5 Cheadle Hulme School
- 6 St Ambrose College
- 7 The King’s School, Macclesfield



Job Description - Junior Class Teacher (KS2)

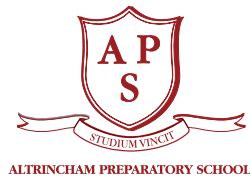
The below forms an outline generic job description for teachers at APS.

Generic Roles:

- To create a caring environment that engages, stimulates and inspires boys to be active learners achieving the best possible outcomes for all;
- To promote the general happiness, progress and well-being of each boy and of their class;
- To provide guidance and advice for boys on educational and social matters;
- To make records of and reports on the academic, personal and social needs of their boys;
- To communicate and consult with the parents of boys;
- To participate in meetings arranged for any of the purposes described above; and
- To contribute to the wider effectiveness of the school, for example through extra-curricular activities.

Teaching:

- To be a team member, taking an active role in planning (with the parallel teacher and the curriculum phase group), in school initiatives and in school events;
- To plan and prepare creative, challenging lessons that are shared learning experiences;
- To teach, according to their educational needs, the boys in their class, including the setting, assessing and marking of work;
- To record and report on the development, progress and attainment of pupils both internally and to Parents in line with school policy;
- To maintain the school's high standards of good order and discipline among the pupils and ensuring the safeguarding of their boys' health and safety.
- To attend assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.



ALTRINCHAM PREPARATORY SCHOOL

Job Description - Junior Class Teacher (KS2) continued

Personal:

- To maintain, with the rest of the staff, the school's expectations of high personal standards of appearance, behaviour and punctuality;
- To participate in administrative and organisational tasks related to being a member of the school's staffroom, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials;
- To interact with the boys and Parents in a professional manner, ensuring that the preparation of reports and assessment feedback to both parents and boys is constructive and purposeful;



ALTRINCHAM PREPARATORY SCHOOL

Person Specification - Junior Class Teacher

Education and Qualifications

Essential: A good relevant honours degree, a minimum of 3 years teaching experience.

Desirable: A recognised teaching qualification, e.g. PGCE, Evidence of continuous INSET and commitment to Professional Development.

Experience/Knowledge

Essential: Experience of teaching KS2, a passion for learning - e.g. an interest in literature as shown through their own personal reading, an interest in young people, commitment to delivering a broad education, strong specific (mathematics and English) knowledge, a good understanding of the wider curriculum areas to be taught.

Desirable: Experience of teaching a variety of year groups, experience of working in a preparatory school environment and experience of teaching in a single sex setting.

Teaching and Learning

Essential: Excellent classroom practitioner - demonstrate outstanding, sustained, and successful experience as a class teacher. Evidence of a desire to continue to improve teaching and learning and ensure high standards of behaviour are met at all times. Effective communication skills with staff, pupils, parents and support staff. Commitment to the pastoral role of a class teacher, commitment to safeguarding and the welfare and the health & safety of pupils.

Planning well-structured and exciting lessons, commitment to continued professional development.

Desirable: Innovative approach to curriculum delivery, drives initiatives and generate ideas. Strength in the teaching and the development of ICT and / or Science.

Skills and Attributes

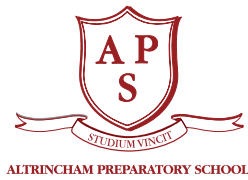
Essential: Develop and maintain good working relationships, work as part of a team, act as a role model for staff and pupils, willingness to participate in a range of co-curricular activities, contribute whole-heartedly to other aspects of school life, ICT literate.

Desirable: ICT skills beyond the use of standard software packages.

Personal Qualities

Ability to motivate and inspire young boys, enthusiasm for and a genuine interest in their pupils' achievements. Passion for teaching, excellent interpersonal skills, ability to reflect and self-assess. Ambition, stamina and emotional resilience, empathetic and a team player. Commitment to the ethos and values of APS.

Commitment to being involved outside the classroom, e.g. clubs, residential trips. Sound organisational & time management skills, energy and resilience, have a positive attitude and enthusiasm for all aspects of school life.



ALTRINCHAM PREPARATORY SCHOOL

Applications

To apply for this position please download and complete the application form at www.altprep.co.uk/jobs

Applicants should submit their application form, letter of application, and the names, addresses and telephone numbers of two referees (one of whom at least should be a current employer) to the address below. It is the responsibility of applicants to ensure that their referees are willing and able to provide references shortly after the time of application. CVs alone will not be accepted.

Completed forms should be emailed to: vacancies@altprep.co.uk

Alternatively completed forms may be sent to:-

Mrs J Marchant
Altrincham Preparatory School
Marlborough Road,
Bowdon,
Altrincham,
Cheshire
WA14 2RR

Closing Date - Wednesday 25th April 2018

Interviews - w/c 7th May 2018

We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. Applicants must be willing to undergo child protection screening including checks with past employers, referees and the obtaining of an enhanced Disclosure and Barring Service check.