Teacher of Maths
Job Description

Post: **Teacher of Maths**
Pay Range: **MPS**

You will be required to have full commitment to safeguarding and protecting the welfare of children and young people

You are required to carry out the duties of a schoolteacher as set out in the Schoolteachers' Pay and Conditions Document.

CORE PURPOSE:

- To develop and enhance the teaching and learning of Maths at Sackville.
- To raise levels of attainment and progress of all students in Maths.

TEACHING:

- Deliver high quality lessons that meet the needs of all students.
- Ensure subject knowledge is up to date and refreshed as necessary.
- Participate in all internal CPD sessions and attend external CPD as required to develop pedagogy.
- Participate in the appraisal review process

MONITORING STUDENTS' EXPERIENCE:

Attendance:
- Ensure effective practice in accordance with the school policy.

Behaviour:
- Effectively manage students' behaviour in accordance with the school policy, applying appropriate departmental sanctions, including regular detentions.

Records:
- Ensure that students' records are accurate, updated and accessible e.g. attendance registers, internal communications, special reports.

Reporting:

- Complete effective report writing to parents, as identified in the School Calendar.
- Record attainment and progress data as required.
- Attend Parents' Evenings and Reports' Afternoons as required.

Uniform

- Monitor the standard of uniform in accordance with school policy and deal with persistent offenders.

CURRICULUM:

- Attend Subject Meetings.
- Contribute to the planning for departmental improvement and cross curricular links.
- Contribute to the development and regular revision of appropriate schemes of work showing differentiation and assessment in accordance with school guidelines.
- Contribute to the wider life of the school through extra-curricular activities.
- Liaise closely with Year Leaders, Year Assistants and Tutors to monitor student progress and agree interventions to raise achievement.

ASSESSMENT:

- Contribute to the clear and effective methods of assessment in line with national and school polices.
- Use all relevant prior and current performance data to monitor individual student progress in your classes.
- Ensure KS3, KS4 and KS5 attainment targets are met using all appropriate strategies for improvement and student support.

HEALTH AND SAFETY:

- To ensure the health and safety of all students and to report concerns to the line manager promptly.

To be alert to issues of safeguarding child protection ensuring that the welfare and safety of children attending School is promoted and safeguarded and to report any child protection concerns to the designated Child Protection Officer using safeguarding policies, procedures and practice.

Prevent, identify and minimise risk of interpersonal abuse or violence, safeguarding children and other vulnerable people, initiating the management of cases involving actual or potential abuse or violence where needed.
Be aware of and update colleagues, as appropriate to comply with current legislation and policies affecting practice, e.g Children's Act, National Service Frameworks, Child Protection Procedures, Health and Safety and Data Protection.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.

Person Specification for Teacher of Maths

You will be required to have full commitment to safeguarding and protecting the welfare of children and young people

	ESSENTIAL (E) DESIRABLE (D)
Education and Training	
Qualified teacher status	(E)
Willingness to develop own expertise	(E)
Knowledge of all recent developments in your specialist subject of Maths	(E)
Recent relevant in-service training	(D)
Experience	
Very successful teaching (teaching practice) record	(E)
Successful participation in curriculum development	(E)
Involved in extra curricular activities	(D)
Abilities/Aptitudes	
Clear communication skills (spoken and written)	(E)
Very good organisational skills	(E)
Very good inter-personal skills	(E)
Ability to work well as part of a team	(E)

Willingness to be involved in all aspects of the work of the faculty and contribute to the wider life of the school (E)

Commitment to the highest levels of student achievement (E)

Commitment to the ethos of the school (E)

Other Requirements

Readiness to take on the role of tutor (E)

Commitment to School and LA Equal Opportunities Policy and Practice (E)

Excellent attendance and punctuality record (E)

OTHER REQUIREMENTS (ESSENTIAL)

A commitment to on-going personal development and willingness to undertake appropriate training.

Appointment to the post is subject to a satisfactory enhanced DBS check.

The post is exempt from section 4(2) of the Rehabilitation of Offenders Act 1974, as the duties give you access to persons who are under the age of 18. Applicants are not entitled to withhold information about convictions, which would be regarded as spent for other purposes.

March 2018