PARK HIGH SCHOOL

HR/17-18/Recruit/English & Literacy Sept 2018 11 May 2018

Dear Applicant

Thank you for requesting further information about our vacancy.

With this letter please find:

- Information about the post
- Information about the school
- An application form

If you wish to apply, and I hope you will, please complete the application form and add a short statement in support of your application (1-2 sides of A4) in the additional information section of the application form, or on a separate sheet. We will be using the person specification and job description both in our short-listing and the appointment, so please ensure you address the different points somewhere in your form or your statement. The completed application form should be returned to the school addressed to the Headteacher or emailed to s.malone@parkhighstanmore.org.uk .

The closing date for applications is Friday 18 May 2018 at 9am and we plan to hold interviews soon after. Please note that it is standard practice to take up references prior to interview and for an enhanced DBS (Disclosure and Barring Service) clearance to be obtained for all staff.

If you have any questions about the post, please do not hesitate to contact Mrs Hubbard, Assistant Headteacher in charge of Literacy.

At Park High we are highly supportive of our staff. We want everyone to be successful and to gain satisfaction from their work. Our designation as a National Teaching School is in recognition of our investment in all our staff and students and, if you join us, you will benefit from all that our alliance can offer in terms of support and career development.

I look forward to receiving your application.

Yours sincerely

E Lumley

Mr Emlyn Lumley
Headteacher