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|  | **Head of Department Person Specification** |

Essential (E) -Essential to be considered for appointment Desirable (D)- Beneficial for the successful applicant

**How assessed:**

AF - Application form SS - Supporting statement I – Interview

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| **Criteria** | **Essential/Desirable** | **How assessed** |
| **1. Qualifications / Experience** |  |  |
| 1. Qualified to degree level or equivalent
 | E | AF |
| 1. Qualified teacher status
 | E | AF |
| 1. Holding or in the process of completing other relevant professional qualifications
 | D | AF |
| 1. Successful experience (including teacher training placement) with pupils in an 11-18 school
 | D | AF/SS/I |
| 1. An understanding of the diverse learning and social needs of children aged 11-18
 | D | SS/I |

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| **2. Professional knowledge, experience and skills** |  |  |
| **Vision and core purpose** |  |  |
| 1. Good ambassador for the school with clear values and moral purpose
 | E | I |
| 1. Ability to contribute to a positive ethos, with emphasis upon high achievement for all
 | E | I |
| 1. Commitment to going ‘the extra mile’’ for pupils in our care
 | E | SS/I |
| 1. Commitment to the concept of servant leadership
 | E | SS/I |
| **Specialist Knowledge and Skills** |  |  |
| 1. A good understanding of the National Curriculum and a GCSE Syllabus
 | E | SS/I |
| 1. A sensitive understanding of how children learn
 | E | SS/I |
| 1. Excellent oral, written and interpersonal skills
 | E | SS/I |
| 1. A good understanding of how to assess the progress that pupils make in the department
 | E | SS/I |
| 1. A good understanding of how to lead the planning of effective lessons that engage learners, enable pupils to make outstanding progress
 | E |  SS/I |
| 1. A good understanding of how to support staff with safeguarding issues related to working with children
 | E |  SS/I |
| 1. A good understanding of an A’ Level examination syllabus
 | D |  SS/I |
| 1. Familiarity with ICT systems such as SIMs, Interactive whiteboards and Excel
 | D |  SS/I |
| **3. Personal Attributes** |  |  |
| 1. Reliability and determination
 | E |  SS/I |
| 1. Ability to work well as part of a team and individually
 | E | SS/I |
| 1. Ability to review, evaluate and learn from departmental practice
 | E | SS/I |
| 1. Commitment to continuous professional development
 | E | I |
| 1. Ability to take the initiative and respond to change
 | E | I |
| 1. Ability to be able to relate to and inspire young people
 | E | I |
| 1. Ability to demonstrate patience and empathy with children and other adults
 | E | I |
| 1. **4**. **Leadership and Management**
 |  |  |
| 1. Ability to challenge, influence, motivate and support individuals and the department to attain high goals
 | E | SS/I |
| 1. Demonstrates a clear expression of Christian leadership and management in approach to managing the department
 | E | SS/I |
| 1. Ability to analyse, interpret and use data effectively to enable accurate challenge and ambitious target setting
 | E | SS/I |
| 1. Demonstrates high levels of energy, resilience and an ability to manage workload in order to cope with conflicting demands
 | E | I |
| 1. **Wider engagement and contribution**
 |  |  |
| 1. Ability to build and maintain effective relationships with parents, carers, partners, governors and the community that

enhance the education of all pupils | E | I |
| 1. Ability to collaborate and network with other schools
 | D | SS |