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**ISCA ACADEMY – JOB DESCRIPTION**

Post: Subject Teacher (KS3 and KS4) -English

Line Manager: Head of English

**KEY PURPOSE**

* To effectively plan, teach and evaluate the impact of lessons and schemes of learning thus enabling students to make exceptional progress, whilst taking into account exam specifications, curriculum and Academy requirements.
* To provide effective supervision, challenge and support for students at the Academy.

# **KEY TASKS**

* To work as reasonably directed by the Headteacher in fulfilling all the requirements of Academy policy and in compliance with the Teachers Pay and Conditions Document and Teachers Standards.
* To plan and teach lessons and support in developing Schemes of Learning that facilitate effective learning for all students in their care.
* To mark, record and report student achievement (progress and attainment) in line with Academy and national policies.
* To create and maintain a positive classroom environment / ethos conducive to effective and engaging learning for all students.
* To take responsibility for one’s own personal professional development within the context of Academy aims and priorities as well as National Teacher Standards.

# **RESPONSIBILITIES**

* To plan and teach lessons that are based upon clear learning objectives in accordance with schemes of learning and Academy policies.
* To plan and teach lessons that stimulate, challenge and sustain student interest, and that develop self-esteem and confidence; ensuring that each and every student is able to reach their full potential.
* To maintain good order in the classroom, in a way that enables students to work in a secure, safe environment where positive relationships and purposeful activity can be sustained.

* To effectively prepare students for national assessments at KS4.
* To enable students to take increasing responsibility for their learning through constructive and timely assessment, marking and feedback.
* Identify appropriate targets for individual students, and through effective and engaging curriculum delivery, work to ensure progress is achieved by each and every student in your class.
* To systematically monitor and evaluate the effectiveness of your teaching on students learning and progress to identify personal development targets.
* To make effective use of Academy resources and maintain a stimulating learning environment.
* To contribute positively to the development of the subject area and to the preparation of schemes of learning and resources.
* To make a full commitment to maintain a high level of subject knowledge and subject application, including the effective use new technologies to engage students in the learning experience.
* To contribute to the development of departmental policy through attendance and active participation at team meetings.

# **ALL STAFF SHOULD**

* Ensure the aims, priorities and policies of the Academy are adhered to, including the staff Safeguarding Code of Conduct.
* Attend parents, staff and year team meetings as required, making a valued and professional contribution.
* Undertake break, lunch and after school supervision as agreed, according to Academy policy.
* Encourage the good conduct of all students and at all times on the Academy site and within its vicinity.
* To make a full commitment to personal professional development, engage positively in organised professional development activity and staff appraisal procedures.
* Maintain respectful and effective communication with students and other staff, including attendance at morning briefings and through completing student report cards and logs as appropriate.
* Maintain respectful, positive and effective communication with parents, including phone calls and letters home, as appropriate.
* Maintain positive and effective communication and liaison with partner schools and the wider community, as appropriate.

* Act as an advocate of the Academy and its pupils in all circumstances, ensuring every opportunity is taken to celebrate our success.
* Undertake the responsibilities of being a Tutor as required.
* To carry out other duties as reasonably requested by the Headteacher.

## THIS JOB DESCRIPTION IS SUBJECT TO REVIEW BY CONSULTATION

Isca Academy

Teacher of English: Person Specification

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| ESSENTIAL | DESIRABLE | How Assessed | | |
| **App Form** | **References** | **Interview** |
| Experience   * Teaching experience in a state comprehensive school * Experience in planning and teaching English at KS3 and KS4 * Experience of analysing pupil data to inform planning, leading to excellent student progress | * Experience of contributing to and delivering strategies to raise achievement across English, including assessment for learning |  |  |  |
| Qualifications  and training   * Qualified teacher status * Educated to degree level | * Further qualifications relevant to the role |  |  |  |
| Skills   * Highly effective classroom practitioner (teacher) * A desire to teach English in an exciting and engaging manner * Good planning skills * Ability to sustain positive relationships with staff, students and parents * Good ICT skills to support teaching * Good organisation and time management skills * Meets all relevant national teaching standards * Good understanding of the National Curriculum and assessment requirements in English at GCSE Level * The ability to fulfil all spoken aspects of the role with confidence and fluency in English | * A gifted manager of student behaviour and learning * Able to analyse data effectively to inform planning |  |  |  |
| Qualities   * Very good communicator and team player * Energetic and committed * Ability to work under pressure * High level of integrity * Positive role model * Able to demonstrate commitment to safe school culture | * Keen to develop further through active participation in CPD |  |  |  |
| * Must pass relevant   safeguarding of children checks | | DBS checks and interview | | |