Ref Applet/clean/2018

3rd April 2018

Dear Applicant,

Thank you for your interest in the post of Cleaner at Manningtree High School. The role is to ensure areas of our school are maintained to a high standard of cleanliness under the supervision of the Premises Manager.

Cleaners meet regularly with the Premises Manager and Cleaning Supervisor and are involved in training within the school.

The hourly rate for this post is £7.83. You will be expected to work 15 hours a week Monday to Friday, 3.00pm to 6.00pm during term time. During the school holidays the days may vary in order to carry out deep cleaning.

Enclosed with this letter please find:

* Application Form
* Job Description
* Appointments policy

You should be aware that referees will be required to answered detailed questions about you and any disciplinary issues that you have been involved in.

Manningtree High School holds a Code of Conduct which all members of the school are expected to abide by or conform to.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Closing date for applications is 23rd April 2018.

Yours sincerely

Mrs Carol Sinclair

Director of Operations