**Head of Mathematics**Chase Grammar School

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BACKGROUND

Chase Grammar School is an independent school in the heart of Cannock, close to the beautiful Staffordshire countryside of Cannock Chase. Buildings are largely modern and well designed, including a sizeable Sports Hall. There are 27 acres of playing fields on a separate site. We pride ourselves on the family atmosphere at the school; classes are small, and relationships between staff, students and parents are excellent. The school is in a period of growth, and has much further potential. Chase Grammar School has approximately 320 students from 3-18, including a well-respected International Study Centre. The School’s boarding houses are home to about 120 students.

Chase Grammar School is seeking to appoint a dynamic and well qualified Head of Mathematics who is focused on inspiring and engaging our students fully and creatively developing our mathematics provision. With consistently strong results at all levels, highlighted by 73% of our A Level Mathematicians and 70% of our Further Mathematics students gaining A\*-B grades, the subject continues to be an extremely popular and successful choice for our sixth form students

The successful applicant will be an inspiring teacher and an excellent communicator whose passion for the subject is self-evident. A high degree of organisational skill is also required, as well as commitment to the wider life of this successful and growing independent school.

Amongst other things, the successful candidate will:

* Take initiative and have a clear vision for leading the teaching of Mathematics throughout the entire school
* act as a role-model for students and other members of staff
* have high levels of professional integrity and desire to continually improve
* show warmth in their character (someone who clearly likes working with students and who can also get on well with adults)
* have high expectations of the students, themselves and their colleagues
* be able to form good working professional relationships with other members of staff
* show the commitment, resilience and good humour
* act as a tutor to a small group of senior students

Role Description for Head of Mathematics

Responsibilities:

* Provide professional leadership to and management of teachers in the department in order to ensure the highest quality of teaching and effective use of resources to improve and progress learning and achievement of all students
* promote educational success and outstanding outcomes for all students through strong and positive leadership
* have overall responsibility for performance management and appraisal of all colleagues in the mathematics department in accordance with school policy
* to deliver engaging and motivating lessons to students across all Key Stages
* to use the whole school behaviour policy in setting high standards and expectations for students
* to lead on differentiation in the mathematics department
* to lead on the use of ICT in the planning and delivery of lessons
* to track progress in the mathematics department through assessment and reporting
* to interrogate and interpret relevant data to use as an achievement tool
* to identify students at risk of under achievement and ensure that appropriate interventions are in place
* to collaborate with other members of staff, Heads of Departments, Heads of Faculty, Heads of Houses, House staff and members of SLT
* to lead weekly department meetings and attend all other school meetings as appropriate
* attend relevant courses/conferences that will stimulate and enhance the teaching of Mathematics
* take part in the school’s appraisal system
* to uphold and promote the school’s child protection and safeguarding policies and procedures
* to promote the safety and well-being of students

The following person specification indicates those areas of skills and personal characteristics, qualifications, training and experience that are either essential or desirable in the candidates being interviewed.

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| Qualifications and Training | **Essential** | **Desirable** |
| Qualified Teacher status |  |  |
| Courses of further study relevant to the post |  |  |
| A Good Honours Graduate |  |  |
| Qualifications in the relevant subject |  |  |
| Evidence of involvement in personal CPD |  |  |

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| Skills and personal Characteristics | Essential | Desirable |
| Experience as second in department or Head of Mathematics |  |  |
| Enthusiasm for and knowledge of the subject |  |  |
| Good ICT skills |  |  |
| An ability to cope with pressure |  |  |
| A sense of humour |  |  |
| An ability to communicate effectively with parents, students and staff in a variety of ways |  |  |
| An ability to think originally and creatively and show initiative |  |  |
| An understanding of, and a commitment to the ethos of the school as a community |  |  |
| Clear evidence of an ability to teach at all levels and to all abilities |  |  |
| A clear understanding of how to engage with school data |  |  |
| Excellent attendance record |  |  |
| Excellent administrative abilities |  |  |
| Insistence on high standards from students and colleagues |  |  |
| Tact, discretion & diplomacy |  |  |
| Warmth and sensitivity |  |  |
| Clear understanding and knowledge of current issues related to their subject |  |  |
| An understanding of the education of international students in a boarding context |  |  |
| An ability to contribute to extra-curricular activities |  |  |
| A genuine liking of people … of all ages! |  |  |

Chase Grammar School is committed to safeguarding and promoting the welfare of children and young people and any offer of employment is subject to an Enhanced Disclosure Check (DBS) and