

LORETO GRAMMAR SCHOOL Sincerity Freedom Justice Joy Truth Excellence Internationality National Teaching School

Headteacher: Mrs J.A. Beever M.A Dunham Road Altrincham Cheshire WA14 4AH June 2017 Tel No: 0161 928 3703 Fax No: 0161 924 1323 Web: www.loretogrammar.co.uk Email: recruitment@loretogrammar.co.uk Ref: JB/CD/P/SCIENCE 2017

Dear Applicant,

RE: HEAD OF CHEMISTRY

Thank you for your interest in the post of Head of Chemistry at Loreto Grammar School. You will find ample information in the documentation provided with my letter and on our website which I hope will give you a strong sense of our Loreto identity and inspire you to apply.

I am seeking to appoint an outstanding colleague who can teach Chemistry at all Key Stages in this very effective department and who will commit to and support the ethos and values of this Catholic girls' grammar school. The successful candidate will be expected to contribute to the wider school curriculum including extra-curricular provision. The post is permanent for the right candidate and will commence in either September 2017 or January 2018.

I look forward to receiving your application which will comprise our school application form and your letter of application (no longer than 2 sides of A4 paper).

Yours sincerely,

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J Beever (Mrs) Headteacher

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