

**CANON SLADE SCHOOL**

**Bradshaw Brow**

**Bolton**

**BL2 3BP**

**Telephone: 01204 333343**

**Email: jobs@canon-slade.bolton.sch.uk**

**Girls’ PE Teacher**

**(Maternity contract)**

**Closing Date for Applications: Wednesday 18 April 2018 at 9.00am**

**Interview Date: Tuesday 24 April 2018**



**Proud to be part of**

**Canon Slade School**

**Job Description**

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| Job Title: | Teacher of PE | Reporting to: | Head of PE |
| Department: | PE | Level/Salary Range: | M1 to UPS3 |
| Safer Recruitment Statement |
| Canon Slade School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. |
| All staff at Canon Slade School are required to: |
| * uphold and promote the school’s vision and aims outlined in the Mission Statement and School Development Plan
* uphold and promote the Christian ethos of the school
* support and contribute to the achievement of our pupils academically and pastorally
* support and contribute to the school’s responsibility for safeguarding pupils
* undertake professional training to enhance personal development and job performance;
* maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues and governors.
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| Main Objectives of Role: |
| * to teach your subjectat all levels and to all abilities, seeking to ensure that all pupils make very good progress, enjoy their learning, and become well educated;
* to contribute more widely to the well-being of our pupils, through being a form tutor, undertaking duties, and being a role model for them for their learning and their conduct
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| Job Description |
| We expect that you will: * have a sound and developed knowledge of your subject and of its examination specifications;
* have the ability and/or experience to teach your subject at KS3, KS4 and in the Sixth Form;
* create and maintain a disciplined, and stimulating environment in which all students are well motivated and learn;
* promote the appreciation, understanding and enjoyment of your subject, being passionate about teaching it well;
* monitor students’ progress and create opportunities for all students to reach their full potential;
* establish good working relationships with students and with colleagues and with the wider school community;
* make excellent and inventive use of available resources to assist in teaching and learning;
* follow departmental schemes of work and assessments in planning work with each group;
* complete regular assessments of students' work, providing them with feedback which allows them to make progress;
* contribute to the production of resources;
* attend and contribute to departmental meetings, and contribute to departmental policies and developments;
* attend evening meetings as required, including with parents;
* keep up to date records;
* contribute to the production of examination papers and marking them;
* ensure that the requirements of external examinations are met;
* ensure that the Teachers’ Standards are met or exceeded in all of your work.
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| All Staff at Canon Slade School will: |
| * Continue our own professional development
* Follow and actively promote the school’s policies
* Seek to be positive and to build up the common good by our own individual contribution to the life of the school
* Offer ideas and suggestions for making things better
* Engage actively in the appraisal and performance review process
* Seek to develop a better work/life balance
* Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified
* Work within the School’s Health & Safety Policy to ensure a safe working environment for all staff and pupils.
* Follow any reasonable request from the headteacher or SLT to undertake work of a similar level that is not specified in this job description.
* Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
* Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.

This job description is current at the date shown, but following consultation with you, may be changed by the headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment. |
| Last Updated: | July 2015 |

**Canon Slade School**

**Person Specification for the post of PE Teacher**

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| **ESSENTIAL REQUIREMENTS** |
| **1. SKILLS AND KNOWLEDGE** |
| 1.1 | An optimistic, positive and encouraging colleague as a member of the staff team. |
| 1.2 | Work effectively as part of a team and understand classroom, department and school roles and responsibilities |
| 1.3 | Make effective use of ICT to support learning |
| 1.4 | Committed to the safeguarding and well-being of all pupils |
| 1.5 | Valuing Diversity – listen to, support and respect contributions from all pupils and colleagues without prejudice. |
| **2. EXPERIENCE/QUALIFICATIONS/TRAINING ETC** |
| 2.1 | Qualified Teacher Status |
| 2.2 | Honours degree in a relevant discipline |
| **3. WORK RELATED CIRCUMSTANCES – PROFESSIONAL VALUES & PRACTICES** |
| 3.1 | Have high expectations of all pupils  |
| 3.2 | Have respect for our pupils’ social, cultural, linguistic, religious and ethnic backgrounds  |
| 3.3 | Have a commitment to raising our pupils’ educational achievements |
| 3.4 | Build and maintain successful relationships with pupils: treat them consistently, with respect and consideration and demonstrate concern for their development as learners |
| 3.5 | Demonstrate and promote the positive values, attitudes and behaviour we expect from pupils with whom we work |
| 3.6 | Able to liaise sensitively and effectively with parents and carers, recognising their role in pupil learning |
| 3.7 | Able to improve their own practice through observations, evaluations and discussion with colleagues |
| **DESIRABLE REQUIREMENTS** |
| 1 | A higher Degree |
| 2 | Plan for your career development to which this post contributes |
| 3 | Participating in extra-curricular activities is always welcome |
| 4 | Interest in research and development ideas, especially in teaching and learning |
| 5 | Offer a second subject |