**THE SKIPTON ACADEMY**

**Gargrave Road, Skipton, North Yorkshire, BD23 1UQ**

JOB VACANCY

# TEACHER OF ENGLISH – THE SKIPTON ACADEMY

Location: The Skipton Academy, Skipton Start Date: Monday 8 January 2018

Closing date: Friday 13 October 2017

Interview: w/c 16 October 2017

Closing Date: Friday 13 October 2017

Salary: MPS

Contract type: Permanent

Working hours: Full Time

Directly responsible to: Head of Languages

Applications returned to:

Vicky O’Keefe, Leadership Team PA The Skipton Academy

Gargrave Road, Skipton North Yorkshire, BD23 1UQ

or email: v.okeefe@theskiptonacademy.co.uk

# MAIN JOB PURPOSE

To secure and account for effective learning, appropriate achievement and educational, social and personal progress of all pupils in the assigned area of responsibility, consistent with the aims of the school and the unique needs of each individual learner.

# KEY DUTIES AND RESPONSIBILITIES

These responsibilities refer to the whole faculty management team.

* A clear understanding & responsibility for the safeguarding of students
* To take responsibility for the learning outcomes and results of students, monitoring performance to make every effort that students reach their potential
* Secure and sustain effective learning for students through leading the well-planned and effectively organised teaching within the responsibility area.
* Lead, manage and support students within the department to sustain motivation and commitment to high standards of learning and care
* Plan and be accountable for the effective deployment of allocated resources to secure high quality learning experiences
* Report to line manager in accordance with academy procedures
* To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers
* To meet the National Teachers’ Standards
* To achieve any appraisal criteria or targets related to the management post arising from the Academy’s Performance Appraisal arrangements

# KEY TASKS

(This list is not meant to be exhaustive – it provides examples only. The exact focus of work will be negotiated with the line manager):

* To assist the Head of Languages in providing direction, vision and support for staff teaching the subject across the key stages
* To promote effective student progression
* To monitor and review student groupings within the key stages to assist effective differentiation and the raising of attainment
* To contribute to the schemes of work across the key stages and to assist with maintaining an appropriate framework for lesson planning
* To promote consistent improvement in student performance across the key stages
* To assist the Head of Languages with resourcing the key stages and with improving the quality of resources available
* To maintain a working environment across the key stages which promotes and encourages high quality learning
* To ensure appropriate provision for information communications technology across the key stages
* To contribute to assessment activity in the key stages to ensure consistency and that assessment is used formatively
* To ensure that adequate records are maintained of student attendance at lessons and progress through the key stages
* To ensure equality of opportunity for all students across the key stages in your own lessons