NEWCASTLE SCHOOL FOR BOYS

Job Description
Senior School Teacher

Job purpose:

- To teach boys within the School and to carry out such other associated duties as are reasonably assigned by the Headmaster

Responsible to:

- Relevant Subject Leader

Principal responsibilities:

- To ensure, through the teacher's own knowledge, understanding and detailed planning, the effective delivery of agreed Schemes of Work, including appropriate educational visits
- To evaluate and adjust planning/teaching as necessary, regularly reviewing the teaching and learning that is taking place.
- To use ICT effectively including the use of interactive whiteboards as an integral part of the teaching.
- To be available for training and preparation for 2 days, as arranged, before each term.
- To support the learning of each boy according to his ability, providing assistance or extension work as necessary.
- To supervise the work of classroom assistants assigned to the class, where appropriate.
- To assess, record and report in accordance with school policies and procedures.
- To be responsible for the use and storage of books and other teaching materials provided for class use.
- To provide a high standard of pastoral care for all boys.
- To create a lively and stimulating environment that is appropriate to boys' learning and development and that encourages boys to take responsibility for their own learning and behaviour.
- To undertake a curriculum or organisational responsibility, as assigned, that contributes to the smooth running of the school.

General duties:

- To participate in staff review arrangements and to keep up-to-date with educational developments, including attending relevant courses.

- To participate in/attend appropriate meetings and events with colleagues, boys and parents as required, including school assemblies.
- To complete registers in accordance with legal requirements.
- To carry out a share of supervisory duties efficiently, as required.
- To cover, as necessary, for the absence of other teachers.
- To organise/participate in co-curricular activities, as reasonably required.
- To follow procedures as laid out in the Staff Handbook.

In addition to this, teachers of GCSE:

- Should demonstrate an understanding of the knowledge, concepts and skills of their specialist subject(s).
- Should be familiar with the GCSE examination system and confident in the delivery of a public examination syllabus.
- Should demonstrate a breadth and depth of knowledge extending beyond the examination specifications.
- Should plan their lessons carefully to maintain the interest of the boys and to meet curricular requirements.
- Should be setting individual targets for boys based on MidYIS and other test data.
- Should be aware of the changing needs of adolescent boys in the classroom and set appropriately demanding expectations.

In addition to this, teachers of A level:

- Should be familiar with the A level examination system and confident in the delivery of the examination syllabus.
- Should demonstrate a breadth and depth of knowledge extending beyond the A level specifications.
- Are likely to hold a degree (or equivalent) in their subject specialism or in a closely related subject.

The job description allocates duties and responsibilities, but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.

The job description is not necessarily a comprehensive definition of the post. It will be reviewed annually and it may be subject to modification or amendment at any time after consultation with the holder of the post.