

POSITION DESCRIPTION

TEACHER LIBRARIAN



REPORTS TO:

Head of Early Years and Primary

KEY OBJECTIVES

This Job Description is to be read in conjunction with and as an addendum to the EIS Class Teacher's Job Description. Consistent with school policies, the Teacher Librarian will be responsible for the following key objectives:

- To successfully manage the Learning Resources Centre (LRC) across the PYP, MYP and IBDP programmes establishing goals and expectations with both staff and students to ensure that the LRC used to its maximum potential.
- To ensure that the resourcing of the LRC meets the teaching and learning goals across all sections of the school
- To promote and participate in ongoing staff learning, training and development.
- To teach classes as required, ensuring high standards of teaching and learning.

RESPONSIBILITIES

- Teaching qualification plus qualifications in either Teacher Librarianship or Library Science
- Minimum 3 years' experience as a Teacher Librarian
- Experience within the IB framework is preferred

QUALIFICATIONS & REQUIREMENTS

- European passport holder is preferred, or significant European experience
- Excellent organisational skills
- Excellent communicator in both spoken and written English
- Independent, proactive and collegial by nature
- Evidence of continued relevant professional development
- Ability to teach digital literacy
- Experience in teaching learners with diverse needs, especially English Language Learners (ELC)
- Experience in an international school environment (preferred)