



Dear Applicant

Headteacher at St Francis Catholic Primary Schools, A Voluntary Academy

Thank you very much for your interest in the post of Headteacher at our school. Part of the St Thomas Aquinas Catholic Multi Academy Trust, St Francis offers a Catholic teaching and learning environment of the highest quality, where the interests and aspirations of each child is encouraged.

St Francis is located on a large, open site, on the outskirts of Melton Mowbray town centre. It does not have a local catchment and parents choose to send their children to St Francis rather than the school in their local catchment area. Although many pupils live locally, some do not and travel a considerable distance to school each day. This reflects the high levels of support and commitment of parents and the strong relationship the school has with pupils, parents and carers, staff, partner schools, governors and our wider catholic community.

We are looking to appoint an inspiring leader who will build on these excellent relationships and join our school community to create a clear vision for our school and to inspire the commitment of all stakeholders to that vision. For the right candidate this post will be an extremely rewarding experience, an opportunity to really make a difference and lead our school into the next exciting phase of its development.

You are warmly invited to visit our school prior to the closing date and appointments can be made by contacting Mrs J Anderson on 01664 562891. Full details on how to apply together with the relevant documentation can be found on our website: <https://st-francis.leics.sch.uk> or on the trust website www.aquinas-cmat.org or the Diocesan Education Service website: www.nottingham-des.org.uk.

Please note that the closing date is 10am on Wednesday 10th December 2018 and interviews will take place on Thursday 20th December 2018. References for all shortlisted candidates will be obtained prior to the interview. Applicants are kindly requested to contact their referees so that references are received in advance of the interview dates. One referee must be your Parish Priest.

The successful candidate will be employed under the Catholic Education Service contract of Employment where the Academy Trust is the employer and enhanced DBS checks will be undertaken. We very much look forward to receiving your application which should be returned to Mrs P Cooper, HR Manager at the Trust office – Unit 5 Charnwood Edge Business Park, Syston Road, Cossington, Leicester, LE7 4UZ or by email to pcooper@aquinas-cmat.org by the closing date.

Yours sincerely,

Helen Webb
Chair of Governor

Unit 5, Charnwood Edge, Syston Road, Cossington, LE7 4UZ

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