



**The British School
Yangon**

World Class Education

The British School Yangon
2A, Yangon-Insein Road
Hlaing Township, Yangon
www.britishschoolyangon.org

Primary Class Teacher / Teaching and Learning Leader (Reporting to: Head of Primary)

MAIN DUTIES

This is a Primary Leadership Team (PLT) post within the school's revised structure, which carries significant responsibilities in addition to a Primary Class Teacher position.

Main Responsibilities of the Post

- To play a key role in leading and overseeing the *teaching and learning* of pupils within the Primary school.
- To lead, motivate, inspire, support, challenge and develop staff, in order to secure educational improvement in line with the school vision and ethos.
- To play a leading role in consultation with the Head of Primary / PLT in the formulation, implementation and monitoring of the School Development Plan (SDP).
- To use initiative within the framework of the school's policies and procedures.
- To deputise for the Head of Primary, as and when necessary.

Professional Responsibilities

The post holder will be required to exercise his/her professional skills and judgement to carry out, in a collaborative manner, the professional duties set out below:

Making an impact on the educational progress of pupils

Responsible for the development of a whole school approach to improving standards in teaching and learning throughout the school making considerable contribution to the following;

- To ensure that excellent opportunities exist across all areas of the curriculum to ensure new learning and to consolidate skills
- To have high expectations both of what pupils can achieve and how they should behave
- To ensure that a variety of teaching and learning methods are used which will impact upon pupil standards and achievements
- To ensure that the curriculum and activities match learners needs, aspirations and capabilities
- To monitor and evaluate pupil learning; develop use of pupil's involvement in own learning
- To develop effective timetables which incorporate a balanced, broad curriculum
- To promote stimulating learning environment celebrating children's work.
- To ensure the effective and purposeful use of homework is consistent across the primary school.

Leading, developing and enhancing the teaching practice of others

- To disseminate best practice and educational research
- To ensure that teaching strategies reflect different learning styles and impact on learning
- To promote a Teaching and Learning Community (TLC) and ensure that pupil's work is assessed thoroughly and constructively
- To promote reflective practice and networking opportunities, including the principals of coaching, mentoring and 'growth mindset'
- To identify, plan and oversee the effective provision of Continued Professional Development (CPD) of teachers
- To demonstrate excellent subject knowledge and provide 'model lessons' and/or team teaching opportunities
- To monitor the consistency of quality teaching and learning: observing lessons, monitoring planning, children's written work and advising other teachers in classroom organisation, lesson planning and teaching methods
- Support subject/curriculum leaders with regard to schemes of work or policies
- To be an identified leader in the school's Performance Management Cycle demonstrating high expectations of teaching and learning
- To maintain up-to-date classroom practice through in-class teaching support.

Managing and developing the work of others

- To be professionally responsible and accountable on a day-to-day basis for school routines and procedures.
- To take a leading role in the effective induction of new staff
- Work closely developing a strong partnership with parents, supporting and organising community events
- Be involved in the recruitment of high quality teaching staff

The post holder will:

- Be a supportive and effective member of the Primary Leadership Team
- Collaborate on school policies
- Contribute to the School's self-evaluation programme identifying school improvement priorities and providing feedback on their leadership and management role to support the following areas:
 - Pupil Achievement
 - Quality of Teaching and Learning
 - Quality Assurance
 - Behaviour and Safety
- Any other tasks mutually agreed by the Headteacher/HOP and post holder that may be directed from time to time.

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The Employee

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Signed:
Adam Johnson
Headteacher
Date:

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Signed:

Date: