

**Job Specification – Progress Leader**

|  |  |  |  |
| --- | --- | --- | --- |
| Specification | Essential | Desirable | Evidence |
| **Qualifications** | * Qualified teacher status
* Evidence of continuing professional development of further professional study
 |  | Application Form and certificates |
| **Experience** | * Successful teaching experience in a primary/middle school.
* Successful teaching experience of teaching in KS1/2/3
* Experience of line managing staff
* Experience in monitoring and evaluating curriculum delivery
 |  * Experience auditing pupils’ progress across a year group
 | Application Form and references |
| **Skills** **Knowledge****Aptitude**  | * Ability to lead and support other staff within the Academy which impacts on standards and achievements.
* Ability to formulate, monitor, evaluate and review teaching plans.
* Ability to contribute to the collection, analysis and use of data on pupils’ progress and performance in order to raise standards.
* Ability to deal with day-to-day issues while remaining focused on longer-term goals.
* Has high expectations and standards of achievement and behaviour and ensures all pupils’ are actively engaged in their learning and make excellent progress
* Good knowledge of the National Curriculum and the Literacy/Numeracy Strategies
* Ability to use ICT to develop children’s learning
* Ability to build effective partnerships with parents/carers, to support pupils’ learning.
* Is proactive in areas of responsibility.
 | * Able to demonstrate strategic leadership of a year group
* Demonstrate the ability to work closely with the SLT to achieve the vision and aims of the Academy
* Proven success in raising standards within a year group
 | Application FormInterviewReferences |
| **Motivation** | * A belief in pupil centred, active learning with an ability to engage, challenge and have high expectations of children.
* Willingness to work collaboratively and supportively within an Academy team, making positive contributions to assessment and the School Improvement Plan.
* Has high personal standards and high expectations of themselves and others.
* Shows commitment and initiative.
 |  | Interview |
| **Other** | * Ability to manage time well and work under pressure whilst maintaining professionalism and enthusiasm.
* Effective interpersonal, communication and presentation skills.
* Willingness to take on appropriate delegated tasks relevant to the post.
* Understanding of the need for confidentiality.
 |  | Application FormInterviewReferences |