



ST EDMUND'S COLLEGE & PREP SCHOOL

Person Specification

Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.

Avita Pro Fide !

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Role title:	Head of French		
Reporting to:	Head of Languages		
	Essential	Desirable	Method of assessment
Qualifications	<ul style="list-style-type: none"> Good Honours Degree in French with a qualification in German or Spanish/ability to teach German or Spanish to at least GCSE. 	<ul style="list-style-type: none"> Post Graduate Qualification in Education (Languages), QTS, or equivalent. 	Production of the Applicant's certificates.
Experience	<ul style="list-style-type: none"> An excellent classroom teacher. Proven success in present post. Experience of teaching language(s) across the ability and age range in an 11- 18 school. Experience in the use of assessments and tracking to raise achievement. Experience of developing a French curriculum that meets the diverse needs of the students. Experience of developing and maintaining good relationships with students, staff and parents. An ability to maintain good behaviour and order in the classroom. Experience of good record keeping. 	<ul style="list-style-type: none"> Experience in more than one school. Experience of leading and managing a team. Leadership / Management Qualification. A clear vision of an outstanding French department. A willingness to work collaboratively with the Head of Languages to promote and develop the department and initiate change. 	Contents of the application form. Interview. Professional references Lesson Observation.
Skills & Knowledge	<ul style="list-style-type: none"> A high level of subject knowledge and skills. The determination to enhance, deliver and promote the teaching of their subjects. High expectations of academic achievement and behaviour. A commitment to continuous improvement and innovation, which leads to the teaching of challenging and differentiated lessons. Understanding of recent curriculum initiatives and requirements. The ability to establish good professional relationships with staff, students and parents. 		Contents of the application form. Interview. Professional references Lesson Observation.

	<ul style="list-style-type: none"> • A positive and dynamic approach to teaching and learning, including digital technology. • A commitment to equality of opportunity for all. • A record of very good attendance and punctuality. • An ability to work as a member of a team and to use your initiative. • Displays commitment to the protection and safeguarding of children and young people. • Values and respects the views and needs of children and young people. • Respects and values the different experiences, ideas and backgrounds others can bring. • Is resilient and demonstrates ability to work well under pressure. • Is hardworking and enthusiastic. • Manages time effectively. • Is willing to work within organisational procedures, and processes to meet the required standards for the role. • Is committed to continual personal and professional development. Is reflective and learns from experiences. • Shows a willingness to get involved in extra-curricular activities and trips. • Good ICT / digital learning skills. • Excellent communication skills. • Excellent presentation skills. 		
Personal competencies and qualities	<ul style="list-style-type: none"> • Motivation to work with children and young people. • Ability to form and maintain appropriate relationships and personal boundaries with children and young people. • Emotional resilience in working with challenging behaviours. • Positive attitude to use of authority and maintaining discipline. 		<p>Contents of the application form</p> <p>Interview</p> <p>Professional references</p> <p>Lesson Observation</p>

The College is committed to safeguarding the welfare of children, therefore, all candidates will be required to undergo an Enhanced DBS check.

We may take up references, before short-listing has taken place, which will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications.