

**February 2018**

**CLASS TEACHER PACK**



**WEXHAM COURT  
PRIMARY  
SCHOOL**

# WEXHAM COURT PRIMARY SCHOOL

Welcome to  
Wexham Court Primary School



Church Lane  
Wexham  
Slough  
Berkshire SL3 6LU

Telephone: 01753 524989/524533

Headteacher: Miss N Mehat BA QTS. N.P.Q.H.

Chairman of Governors: Mr J Reekie

Status: LA maintained Co-Educational School  
Age Range 3+ to 11 years

Number on roll: 702



## Welcome from the Head Teacher

January 2018

Dear Applicant,

Thank you for your interest in the position of class teacher at Wexham Court Primary School. As you will have gathered from the advert, Wexham Court is a forward thinking and innovative school, trying to embrace 21<sup>st</sup> century learning styles. As a school community, we are very open minded and ready to embrace new and exciting challenges together.



The children in Wexham are delightful and we feel privileged to be a part of their learning journey and immensely enjoy their company. The staff and pupils have a mutual respect for each other and work well as a team. Wexham is in a very strong position, with good results over the last four years. We are proud of our achievements and believe we do a good job here. The school is looking for someone who can inspire and support our pupils as we prepare them for the ever-changing landscape ahead of them.

The school vision is to 'prepare every child to be a successful individual in an ever evolving world' and it permeates throughout everything we do. We believe the children must master the following four areas to be able to achieve this vision:

**Resilience**

**Communication**

**Creativity**

**Curiosity**

Our curriculum is designed to enhance these and to reflect our international community. We run a very talk based and active curriculum. The plans for Maths Mastery and Talk for Writing are already done for you in great detail enabling you to spend your time preparing great lessons for our children to enjoy. For example planting turnips for the year one Enormous Turnip unit or camping outside as Romans.

In addition to this we have an enquiry led project based curriculum, which incorporate Science, Humanities, Art and DT and a Wellbeing curriculum consisting of PSHE, PE, RE, gardening and horticulture. A member of our highly skilled curriculum team will spend a day or two out of school each term helping your team plan for the following term. Remember the sky is the limit; this is about creative and engaging ideas.

We are happy to take on board your ideas and passions; the only thing we will not compromise on is our commitment to the wellbeing and education of our delightful children. They need us to be the best we can be so that they can be the best they can be. Behaviour is excellent at Wexham. The pupils love to learn and you will love their company. I promise.

Being a teacher is hard but very rewarding. We want to support you in being the best you can be and in achieving your goal. Professional development is highly valued, therefore we are keen to recruit a practitioner who has ambitions to develop further; be it through our bespoke NQT programme (see attached), middle leadership development or leadership aspirations. The suitable candidates would receive our support in developing further in their teaching and leadership roles. This may be through incremental coaching, mentoring, and good internal/external training. We will support you in becoming an expert. Teamwork takes high priority with colleagues supporting each other, through informal chats, after school drinks or more organised meetings.

This school is truly unique and a wonderful place to work. I would strongly recommend a visit so that you too can meet our lovely pupils and staff, discuss our priorities and vision as well as see the school in action.

I look forward to hearing from you soon.

Kind Regards

Miss Navroop Mehat

Headteacher

## Welcome from the pupils

Welcome to our school,

We would like you to know that this is a welcoming, safe and exciting school that never lets anyone down. There is always help if you need it no matter how big or small. It feels like a happy community with wonderfully nice teachers.

We need a teacher who will:

- Keep the school happy
- Give advice if anyone in our school is in a tough situation
- Wants to have fun and be active
- A person who is happy to talk to anyone about any worries they may have
- Give tips to help improve any child's work or attitude
- Be a role model, someone we can look up to like the head boy & head girl, be an example for all to follow
- Help us to improve our work and organise lots of fun activities and trips
- Help us win lots of tournaments, competitions and house points



We will make you feel very welcome, listen to your good advice and try our very best every day. We promise to say good morning and share with you our many stories.

Harry and Annika





# WEXHAM COURT PRIMARY SCHOOL

## History of the School

Wexham Court Primary School has served as a place of education for the children of families that have come to settle in Slough since the 1950s. Pupils, parents and the community, value the school as a centre that promotes cross-cultural learning, develops life skills and promotes an energetic and creative approach to learning.



The school is situated in extensive grounds on the site of a farm estate that dates back to the 13th Century. The school's name is based on the manor house, home farm and church that were all part of a moated complex, known as Wexham Court Estate. The Parish Church of St Mary's Wexham, built in the 12th century, remains largely unchanged on land near the School.



Today, Wexham Court Primary School still retains its grass areas for sports and play, a wooded nature trail that grows on the site of the medieval moat, oak trees that were planted in the 18th Century and a refurbished barn from the early 19th century. These historic features provide a valuable natural learning environment for the pupils and make it a school that is unique in the area.

The site has a poly tunnel and various raised beds, in which all pupils grow their own produce. This is later served in the canteen or entered into the 'Stoke Poges Horticultural Show', which we have won six years running.

Wexham has many awards; such as the Sustrans cycling cog, investors in people gold, RWI phonics badge of excellence, Bristol standards, healthy schools and many more. We believe competition is healthy and use our house system to organise events throughout the year.

The school badge reflects its history, with images of an acorn, wheat-sheaf and moat.



# Hello...is it me you're looking for?

**Dates:** April / September 2018  
**Location:** Berkshire  
**Contract type:** Full time/part time considered  
**Position:** Key Stage 1 and 2 class teachers  
**Salary:** MPS/UPS (additional allowance dependent upon experience)



**Ask yourself, are you ready to step into a 21<sup>st</sup> century school?**

If so, get in touch or drop by because we are looking for people like you.

**Wexham Court is a beautiful school** situated on a large medieval farm. We run **project based enquiry learning**, which is led by both yours and the pupil's interests and passions, so the sky is the limit on this one. **Dread planning?** We have exceptionally high quality planning for **Maths Mastery and T4W** already in place, so that you have more time to prepare and adapt lessons to meet the needs of your class.

**Our staff are great!** They are intelligent, ambitious, supportive and sociable. Quality professional development, bespoke to their needs helps them to progress quickly. Our coaches will help you get a step closer to your ambitions. We have a school wide commitment to being healthy in body, mind and soul and to achieving a good work life balance. Why not visit us and see for yourself! We are hosting an open day on February 8<sup>th</sup> from 9.30am or call and arrange a more convenient time.

## We would like you to:

- Be a really nice person and team player
- Have confidence and presence
- Have a growth mind set and think outside the box
- Be a life long learner
- Have ambition and a desire to become an expert
- Help our children to learn in a variety of ways so that learning is always exciting and fun

## We can offer:

- The sky's the limit project based curriculum and time out to plan it.
- Coaching and mentoring to help you achieve your ambitions
- Training and development to suit your career goals and teaching desires
- Curious children who are engaged, eager to learn and a joy to be around
- A strong, forward thinking leadership team
- A range of benefits including health care and finance management
- A commitment to work life balance including time out of class for report writing

Visits to the school are **strongly recommended**. Further information on the school and staff benefits and application packs can be obtained from the website [www.wexhamprimary.com](http://www.wexhamprimary.com), by email: [pa@wexhamprimary.com](mailto:pa@wexhamprimary.com) or on 01753 524 533. Don't forget to check out our twitter on [@wexhamPS](https://twitter.com/wexhamPS)

**Closing date: 19<sup>th</sup> February 2018 We are happy to accept application forms in advance**

*Wexham Court Primary School is a friendly and caring school that is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment.*

### **Letter from staff:**

*Dear Applicant,*

*We are delighted that you have shown an interest in Wexham Court. We wanted to let you know some of the key things about working at Wexham. First of all, what you see is what you get. The leadership team are approachable and go out of their way to help. The children are truly amazing! The behaviour is very good here and pupils are always willing to learn. The school has lots of resources such as IPADS, smart boards, art supplies and have just purchased a school radio.*

*The parents are supportive. They often thank us for our hard work and even bring food in during parent's evenings. They understand we work hard and allow us the space to do our job.*

*Teaching can be very stressful but you are given time out of class to do additional things. An example of this is that all staff have a day out of school to write reports and time to do assessments. If you are struggling, there is always somebody to help or chat to. We believe that our teaching is good and we often share our really good teaching, which can be very motivating as we have learnt so much from each other. The school has an outstanding bespoke NQT programme and student support package which has been replicated by the Local Authority. All NQTs are out of class together each week with their Learning Mentor.*

*The school pay for all hot drinks and provide lots of treats such as an Easter breakfast, and FUN DAY Friday treats and events. The school has health care benefits such as counselling and physiotherapy. If you are keen, you can even join the staff netball team.*

*The most important thing to know is that we are a really strong team and need staff who are energetic, ambitious and forward thinking. Come in and have a chat with any one of us and we will be more than happy to answer your questions.*

*Finally, come and see the school first hand – it is like no other.*



phillipmartin.info



## Job Description – Class Teacher

1. **DESCRIPTION:** Wexham Court Primary School

1.1 **Post Title:** Class Teacher

1.2 **MAIN PURPOSE OF JOB**

Teaching and assessing the progress made by the pupils in a named class; taking responsibility for the education, welfare and social development of the pupils.

1.4 **MAIN ACCOUNTABILITIES**

1. Planning safe and effective lessons in each area of the curriculum including appropriate risk assessments as necessary; and effectively deploying teaching assessments.
2. Assessing and tracking pupil progress.
3. Planning personalised and enjoyable learning programmes to meet the needs of every pupil in the class.
4. Ensuring that all pupils are included in all learning experiences.
5. Developing a sound knowledge of all areas of the primary curriculum.
6. Liaising with parents, colleagues and other agencies as required including parents evening and report writing
7. Contributing to and implementing all school policies.
8. Achieving Performance Appraisal Objectives.
9. Taking responsibility for an aspect of school development and improvement.
10. Managing pupil behaviour and promoting moral, social, cultural and spiritual understanding.
11. Running clubs or enrichment sessions
12. Fostering a positive and supportive climate within the school
13. Being a good role model

PERSON SPECIFICATION					
Competency		Attributes – Customer Focus, Development, Relationships, Personal Effectiveness, Expertise, Communication Skills (if appropriate), Managerial (if appropriate), Health & Safety, Equalities Finance	Essential/ Desirable	Leave Blank	Method: Application (A) Interview (I) Test (T)
<b>Experience</b>	1.1	Experience and expertise in relation to the Primary School Curriculum	Essential		AI
	1.2	Experience of working with primary age ranges	Essential		AI
	1.3	Experience of working with pupils with special educational needs	Desirable		AI
	1.4	Experience of working with different educational resources including ICT equipment	Desirable		AI
	1.5	Experience of current tracking and assessment procedures	Desirable		AI
<b>Knowledge</b>	2.1	Thorough, up to date knowledge of all areas of the primary curriculum	Essential		AI
	2.2	Knowledge of and familiarity with formative and summative assessment and record-keeping	Essential		AI
	2.3	Understanding of personalised learning and effective guided group work	Desirable		AI
	2.4	A good understanding of legislation in relation to primary education	Desirable		AI
<b>Skills/Abilities</b>	3.1	Proven teaching skill	Essential		AI
	3.2	Ability to work independently and within a team environment	Essential		AI
	3.3	Good inter-personal skills with all stakeholders	Essential		AI
	3.4	Self-evaluation skills	Essential		AI
<b>Qualifications</b>	4.1	Degree in Education	Essential		AI
		The school is committed to safeguarding and promoting the welfare of children and young people and expects that all staff and volunteers share this commitment. Safeguarding training and qualifications are compulsory for all teaching staff	Essential		AI

# How to Apply

## Contact

To book onto a tour, to receive an application form or to learn more, please contact Attia Mian at Wexham Court 01753 524989 or email [pa@wexhamprimary.com](mailto:pa@wexhamprimary.com)

## The Appointment Process

Applicants are asked to submit applications to: [pa@wexhamprimary.com](mailto:pa@wexhamprimary.com)

The application form includes career history and contact details and therefore a CV is not accepted. A supporting letter is required and should be no longer than 2 pages of A4. Please ensure that you detail how your experience and skills will meet the vision of the school.

## Timetable

Please ensure that your application is sent to us by Monday 19<sup>th</sup> February 2018

**Visits to the school are welcomed and strongly recommended because I know you will love it!** Please contact Attia to arrange an appointment on 01753 524989 Ext: 214

## References

If you are selected for interview, references will be requested prior to interview. Please ensure your referees are aware of our timescale.

*Wexham Court follow strict safer recruitment procedures to ensure the pupils receive the best care from the adults around them.*

