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| **FULLBROOK**  **Job Profile** | | | |  | Fullbrook_logo |
| Name | |  | Updated 2018 |  |
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*Responsibilities: The duties outlined in this job description may be modified by the Principal, with agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.*

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| **Job Title:** | Teacher of Resistant Materials |
| **Responsible To:** | Head of Faculty |

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| **Job Purpose** |
| * To take responsibility for teaching Design & Technology in order to provide effective teaching and learning for pupils, measured by the progress they make. * To take responsibility for leading a tutor group. |

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| **Knowledge**   * Up to date knowledge of subject requirements and exam specifications * DfE government guidelines * Understanding of school policies and procedures | **Skills**   * Teaching of subject relating to role * ICT skills, including word processing |
| * To deliver and contribute to courses within the requirements of the National Curriculum and national examination regulations * To ensure the educational progress of pupils by maintaining effective monitoring and recording of pupils’ work and achievement * To prepare lessons and supporting teaching and learning resources for Design & Technology using the departmental Schemes of Work * To liase with the Head of Faculty over resourcing and servicing of courses and specialist areas * To prepare and record assessments, reports and any other feedback for parents and pupils on time. * To contribute to the development and promotion of Design & Technology within the whole school context (to include contribution to resources and materials for ‘Into Sixth Evening’ and ‘Open Evening’) | |
| * To contribute to department meetings * To monitor, support and develop teaching and learning within the department through structured observation and feedback * To share good practice * To monitor and respond to pupil discipline issues within the classroom * To comply with the collation of information and administration of assessments as instructed by the Examinations Officer and Examination Board * To take responsibility for ensuring correct cover work is set for your classes * To analyse examination results and statistics with a view to reflecting upon and evaluating student and teacher performance * Undertake any other duties as required. | |