

JOB DESCRIPTION

Job Title: Science Teacher

Responsible to: Head of Department/Deputy Head of Academic

Hours of work:

This is a fulltime position, term time 34 weeks, with additional days for inset/training days outside of this period. There is also an allocation of one evening duty a week during term time.

The Role

We are looking for an enthusiastic and committed teacher, with a passion for learning, a talented communicator who has the ability to bring out the potential of young people.

The post holder will be qualified and be able to deliver a balanced, relevant and differentiated curriculum to students in Science; to support subject developments; to monitor, assess and report upon student progress, and to contribute to raising subject standards within the department and the school.

Main Duties:

- To prepare for and undertake the teaching of science from Key Stage 2 to Key Stage 5.
- To contribute and create departmental schemes of work.
- To communicate with the Science Technician to ensure all equipment for classroom experiments is coordinated in advance.
- To ensure all students work is marked in accordance with the schools marking policy.
- To keep full records of attendance and achievement/progress of all pupils taught including formative and summative assessment
- To make sure that the classroom is a welcoming learning environment and create displays in the department and your classroom.
- To ensure individual needs are met through appropriate use of differentiation.
- To analyse student data, identify vulnerable groups and implement intervention strategies.
- To incorporate numeracy, literacy, British values and IT across the curriculum.

Liaison:

- Organise GCSE, A Level and other examination entries with the Head of Department.
- To liaise with the Head of Department in all matters concerned with the timetable and curriculum.
- To communicate with parents, house staff and other relevant staff for all aspects of student progress and reports.

Publicity:

- Promote and publicise the work and achievements of the department through the Head of Department.
- To promote the subject within the school by coordinating, now and then, special events for children, parents or both. The display of subject work within the school.

Health and Safety:

- Carry out risk assessments in line with the school's Health and Safety policy.
- Oversee arrangements for the safety of pupils and staff in school and on visits and excursions.

Other Responsibilities:

Any other duties negotiated with the Headteacher and Head of Department.

Additional Responsibilities:

- Carry out the duties of a Form Tutor, as required
- Carry out the duties of a Subject Teacher.
- Carry out a share of supervisory duties in accordance with published schedules.

Generic Accountabilities:

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the role.

Safeguarding Children:

- To promote and safeguard the welfare of children and young persons you are responsible for or come into contact with.
- To be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- To be aware of, support and ensure equal opportunities for all.
- To contribute to the overall ethos, work and aims of the school

Confidentiality:

During the course of employment the Science Teacher you will have access to information of a confidential nature. Under no circumstances may this information be divulged or passed on to any unauthorised person or organisation.

Data Protection:

During the course of employment, the Science Teacher will have access to data and personal information that must be processed in accordance with the terms and conditions of the Data Protection Act 1984 and properly applied to pupil, staff and school business/information.

PERSON SPECIFICATION

	Essential	Desirable
Qualifications/ Experience	<ul style="list-style-type: none"> • A degree in Science or related subject. • Qualified Teacher Status. • Recent and relevant experience of teaching. • Recent and relevant professional development. 	<ul style="list-style-type: none"> • Experience with working with SEN.
Skills/ Knowledge	<ul style="list-style-type: none"> • A wide knowledge of the Science curriculum • Understanding of different teaching styles and techniques. 	<ul style="list-style-type: none"> • Knowledge of the Science curriculum from key stage 2-5.
Personal competencies and qualities	<ul style="list-style-type: none"> • Motivation to work with children and young people • Flexible approach • Team player • Resourceful 	