



DRAYTON MANOR HIGH SCHOOL

PERSON SPECIFICATION

POST TITLE Caretaker

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• General education to age sixteen• Reasonable standard of literacy and numeracy	
Experience	<ul style="list-style-type: none">• Experience in a caretaking role	<ul style="list-style-type: none">• Experience of working in an educational establishment or other organisation involving young people
Ability / Skills	<ul style="list-style-type: none">• To be able to cope with physically demanding work• To be skilled in basic maintenance• To be agile• To be able to prioritise jobs• To be able to work without supervision• To be able to work as part of a team• To be able to assess situations and take the appropriate action• To be conscientious with regard to good security practice• To be able to make hazardous situations safe• To be able to work to time effectively and efficiently	
Safeguarding	<ul style="list-style-type: none">• Commitment to safeguarding and promoting the welfare of children and young people	

Equal Opportunities	<ul style="list-style-type: none"> • Awareness and understanding of equal opportunity issues 	
Disposition	<ul style="list-style-type: none"> • Courteous • Well organised • Positive attitude and approach • Enthusiastic and hard working 	