**SOUTH CHARNWOOD HIGH SCHOOL**

**TEACHER OF MATHEMATICS**

**DETAILS OF POST**

**Post Title: Teacher of Mathematics**

**Responsible to: David Whitley (Head of Mathematics)**

**Status: TMS/UPS full-time, temporary to cover maternity leave**

**with effect from 09.04.18 until 06.07.18**

**Background**

This post has arisen due to the present post-holder taking maternity leave.

**Staffing and Accommodation**

The successful candidate will be joining a department which consists of the Head of Department, two other full-time Maths teachers and a part-time teacher (Deputy Head). The department is outstanding and achieved excellent GCSE results in September 2017.

The accommodation consists of four classrooms, all on the ground floor, in a modern, purpose built block. A classroom in the main block is also allocated as a Maths room and used when necessary.

**Timetable and Teaching Groups**

The school operates a two-week timetable of 50 lessons. Maths is allocated six periods of 1 hour (over two weeks) in Year 7 and 7 periods from Year 8 to Year 11 (over 2 weeks).

Classes are taught in ability sets in all years.

**Schemes of Work and Resources**

At GCSE pupils follow the Edexcel course. At KS3 pupils follow the Oxford University Press MyMaths course and make frequent use of the departmental Chrome books to access materials online. The department also uses the online resource called Mathletics.

**Form Tutor Responsibility**

The new appointment will have responsibility for a tutor group of up to 30 pupils. This aspect of the job means working as one of a team of 6 tutors attached to a particular year supported by a Head of Year. There is also a Pastoral Support Coordinator who works across all years. The principal duties of a form tutor are as follows:

* To deal with registration and administrative tasks for the tutor group allocated.
* To monitor pupils progress and welfare.
* To complete necessary reports and records.
* To handle disciplinary matters regarding the tutor group and ensure that school policies/rules are adhered to.
* Teaching the programme of Personal Development and Citizenship Education developed by the year team.
* Contact with parents as necessary and attending parents evenings.

**As this job is designated as a ‘regulated activity’ an enhanced DBS with Barred list check is essential.**

**Andrew Morris**

**February 2018**