H-INTERNATIONAL SCHOOL

Position Title:	**Business & Economics Teacher** (MYP / DP)
School / Location:	Roncade, Treviso
Position details:	Full-time, fixed term contract
Reports to:	Program Head & Academic Coordinator

Classroom teaching responsibilities.

- Establishing classroom environments that are creative, focused, engaging and which embody IB philosophy and the mission statement of the school.
- Use flexible teaching methodology that engages students diverse learning styles.
- Lead by example, demonstrate the IB learner profile in action and guide students towards becoming open-minded, compassionate, thoughtful learners with a global perspective.
- Assess and respond to student abilities and progress, adapting their approach with different teaching styles.
- Undertake lesson preparation, set/mark examinations, write student reports, and develop assessment aligned to the IB requirements and the school calendar.
- Effective use of the learning management system.
- Set and mark students' work accurately and promptly, giving guidance and work according to their needs, supporting their development and progression.
- Provide regular and ongoing feedback to students and parents.
- Support the personal development and wellbeing of students and where welfare concerns are identified, to seek support from the School Counsellor and Programme Heads.

Team responsibilities

- Work collaboratively with colleagues on interdisciplinary projects, unit planning, assessment development and improvement programs.
- Openly exchange ideas, expertise, resources and tools with colleagues and within the subject areas to improve teaching within the school.
- Offer support, information and guidance to new teachers as they settle in to their roles, the school and a new country.
- Maintain an in-depth knowledge of the appropriate curricula and current teaching trends, digital tools and developments.

School wide responsibilities

- Foster and promote a sense of pride and positive community spirit among staff and students.
- Active participation in co-curricular activities including events and forums, which may include occasional evening and weekend work.
- Undertake cover lessons as directed.
- Assist with marking and evaluating entrance exams.
- Compulsory attendance at meetings both during and outside of school hours including: school meetings staff meetings, subject area meetings, interdisciplinary meetings, supervising student breaks, home-room activities & other meetings which are required by the school.
- Proactive involvement in professional development activities both school provided and those identified by the teacher.
- Staying informed about, and adhering to school policies and procedures, fulfilling any administrative requirements relating to the role.

Person specification and selection criteria:

Qualifications

- Relevant Bachelor's Degree **and** teacher qualification;
- Right to work in Italy / EU;
- Satisfactory police check(s).

Experience

- Relevant teaching experience within subject area(s), preferably in an IB school.

Specialist skills & knowledge

- Proven ability to plan and deliver innovative inquiry based lessons that engage students and address their diverse learning needs;
- Demonstrated ability to use digital tools and resources effectively to enhance learning;
- Planning and organisational skills;
- Fluent C level English: reading, speaking, writing (*Common European Framework of Reference - CEFR).*

Personal qualities

In addition to relevant qualifications, experience and skills, we're looking for teachers who are:

- Passionate about their subject areas and able to engender the same enthusiasm in students;
- Self aware, open to feedback and learning and caring and compassionate with others;
- Positive and develop respectful relationships with colleagues and students;
- Dependable in all areas of the role, take responsibility, reliable and who follow through on commitments;
- Collaborative and enjoy working in teams;
- Flexible and adapt to new environments and culture;
- Creative and show initiative, trial new tools and techniques.