

A person with dark hair is holding a Canon camera with a 50mm lens, aiming it towards the viewer. The background is dark with many out-of-focus, warm-toned lights creating a bokeh effect. The person's hands are visible, holding the camera body and lens.

eutc

elstree
university
technical
college

media & english teacher

applicant's pack



principal's introduction

Dear candidate,

Thank you for your interest in working at Elstree University Technical College as an Media and Film Teacher with leadership responsibility. This is a brilliant place to innovate, make and learn.

This is a creative college full of vitality and enthusiasm. Our students are a credit to us and our campus is new and well resourced. Our staff are passionate and industry credible. EUTC benefits from leading academic and industry partners and aims to be a centre of excellence and the national leader specialising in education for the entertainment, film, television, theatre, visual arts and digital communication industries.

As a new college, we are still expanding and developing our curriculum. We currently have around 400 students on role and we expect to have 600 (full capacity) by 2020.

This position provides a real opportunity for a proactive and inspiring teacher who can be part of driving forwards the delivery of Media & Film at this innovative college. This subject is a very significant and valued area of study to our specialism and our students are very engaged by Communications at EUTC. We welcome and encourage prospective candidates to come and see us and get a feel for our college.

Thank you again for your interest in being a part of the Media and Film Team at Elstree University Technical College and working with the creative, curious learners we work for.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Mitchell', with a horizontal line underneath.

Chris Mitchell
Principal

Please note that references will be sought for all candidates prior to interview.

The Elstree UTC is committed to safeguarding and promoting the welfare of children therefore all positions in the school will be subject to satisfactory Enhanced Disclosure and Barred Service Certificate.

To comply with the Asylum and Immigration Act 1998 (as amended by S147 of the Nationality and Immigration and Asylum Act 2002) all prospective employees will be required to supply

working at eutc

We are able to offer opportunities to work professionally in media arts content-creation including film/TV production, music production, graphic design, marketing and app development. Students will be trained and mentored to work on live briefs for real industry clients such as Elstree Studios, the MOBO Awards, Apples & Snakes, SmallTalks, Apps for Good, Elstree Screen Heritage, Team Margot and the British Library. Students develop proficiency in industry standard software, hardware and technical kit through our programme of workshops, designed to equip our learners with the skillset required for professionally recognised trades and crafts. Students who complete these workshops can then join EUTC Production crews to fulfil industry briefs for our professional clients

We are seeking to appoint an enthusiastic, inspirational and motivated Teacher of Media & English with a passion for their subject and the and interest in taking on leadership responsibilities. This is an exciting opportunity for both experienced teachers and NQTs who will help drive their department forward. We are keen to welcome colleagues who share our passion for engaging students in learning and inspiring them to achieve. Visits to the UTC are welcome and encouraged.





media & english teacher

Responsible to: Head of English and Head of Media

Purpose: Teaching students of KS4 and KS5 Media and English

Key Accountabilities: Teaching

Teaching

- Planning and preparing courses and lessons.
- Teaching, according to their educational needs, the students assigned to you, including the setting and marking of work to be carried out by the student in College and elsewhere.
- Assessing, recording and reporting on the development, progress and attainment of students, in each case having regard to the mission and curriculum of the College.
- Promoting the general progress and well-being of individual students and of any class or group of students assigned to you.
- Providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports.
- Making records of and reports on the personal and social needs of students.
- Communicating and consulting with the parents/guardians of students.
- Communicating and co-operating with persons or bodies outside the College.
- Participating in meetings arranged for any of the purposes described above.
- Participating in arrangements made for your Performance Management Review.
- Participating in arrangements for your further training and professional development.
- Advising and co-operating with the Senior Leadership Team, department leader and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- Maintaining good order and discipline among the students and safeguarding their health and safety both when they are authorised to be on the College premises and when they are engaged in authorised College activities elsewhere.
- Participating in meetings at the College which relate to the curriculum for the College or the administration of organisation of the College, including pastoral arrangements.
- Participating in arrangements for preparing students for public examinations and in assessing students for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for students' presentation for and supervision during such examinations.
- Attending assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after College sessions.

Other Duties

- To act as a role model in promoting the ethos of the College.
- To contribute to the strategic objectives of the College as required.

Essential

Educated to Honours degree level

Qualified Teacher Status

Experience of implementing strategies for improving the quality of teaching and learning, including promoting excellence and challenging poor performance

Willing and able to take responsibility

Ability to work within a team

A high tolerance of stress

A high level of problem analysis and solving

Understanding of impact of decisions

Awareness of the appropriateness and practicality of options

Effective written and verbal communication skills

Ability to listen/observe/acknowledge/reflect

An excellent ability to plan and organise with clarity and attention to detail

Good time management and ability to prioritise

Good project management skills

Good initiative and creativity

Desirable

A record of sustained outstanding classroom practice

Evidence of a commitment to further professional study to postgraduate Diploma, Masters or Doctorate level





PROD. **LTW Interviews**

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ROLL	SCENE	SHOT	TAKE

DIRECTOR: **Gilead** SHOW#:

CAMERA: **Jasmine** DATE: **2/10**

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safeguarding

The Governing Body is committed to safeguarding and promoting the welfare of children and young persons and must ensure that the highest priority is given to following guidance and regulations to safeguard children and young people. The successful candidate will therefore be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS).

how to apply

To apply please download and complete the candidate application form available at www.elstreeutc.co.uk/careers/ then forward it on to desrae.leroux@elstreeutc.co.uk and chris.mitchell@elstreeutc.co.uk

Please visit www.elstreeutc.co.uk/careers/ for further information about working with us at Elstree University Technical College

Learn more about our college:

Visit us at www.elstreeutc.co.uk for all the latest news and events.

Head over to our [YouTube channel](#) to check out the content produced by our students and in-house production company 'EUTC Productions'.

Visit our [Instagram](#) account for behind-the-scenes images from the EUTC campus.

Follow our [Twitter](#) and [Facebook](#) accounts for detailed updates directly from college departments and our Media Communications team.



"My child is truly happy at school,
getting an excellent education in a
wonderful environment doing subjects
they really enjoy with other students
and teachers who really enjoy being
there too. EUTC...
best move we ever made."

[Parent of Year 10 Student]

Elstree University Technical College
Studio Way, Hertfordshire
WD6 5NN

"The curriculum provides students with a wealth of opportunities to combine academic study with creativity to gain high quality skills that meet the expectations of the film, theatre and television industry."
(OFSTED 2015)

www.elstreeutc.co.uk | 020 8386 6220

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...to prepare our students
for industry success