



Saint Christina's School

Job description for Nursery Teacher

Salary:

The post-holder will be paid on the appropriate point of the Saint Christina's Scale.

Line of Responsibility:

The Teacher is directly responsible to the Headteacher and appropriate Subject Co-ordinators and Phase Leaders on curriculum matters.

Job Content:

Teaching

Teach in Nursery

To plan work for the class in accordance with school curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.

To work with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work or to deliver the curriculum in line with EYFS guidance.

To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and classroom management.

To provide children with opportunities to become independent learners.

Take account of pupils' prior levels of attainment and use them to inform planning

Set work for classes in the event of absence from School

Maintain good discipline by following the School's policies and procedures

Establish a purposeful working atmosphere during all learning activities

Set appropriate and challenging work to motivate all pupils

To make appropriate educational provision for children with SEND, AG&T and those learning EAL, with support from the SENCO.

To liaise with support staff and take responsibility for the management of other adults in the classroom.

Assessment, Recording and Reporting

Keep appropriate records of pupils' work.

Mark work within an agreed and reasonable time.

To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies.

Comply with the School's arrangements for registration and attendance

Attend parents' evenings as required and keep parents informed about their child's performance and future targets.

To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.

Performance Management and Professional Development:

To engage fully with all opportunities for continuous professional development.

The teacher will be part of the School's Performance Management Scheme. S/he will have an appraiser who will set agreed targets and monitor professional development.

Conditions of employment:

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The post-holder is required to support and encourage the School's ethos and its objectives, policies and procedures as agreed by the Governing Body.

The post-holder must uphold the School's Policy in respect of all matters related to safeguarding and child protection.

The post-holder may be required to perform any other reasonable tasks, after consultation and at the direction of a line-manager.

This Job Description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out.

This Job Description is not necessarily a comprehensive definition of the post. It will be reviewed periodically and may be subject to modification at any time after consultation with the post-holder.