



Job Description and Person Specification

Early Year Class Teacher / Primary Class Teacher

Cheadle Hulme Primary School / Gorsey Bank Primary School



Class Teachers - Primary

Salary:	Teacher pay scale according to experience
Location:	Gorsey Bank Primary School / Cheadle Hulme Primary School
Start Date:	September 2018
Hours:	Full time

These are full-time, permanent Class Teacher positions in the first instance, however flexible working will be considered.

Purpose of the post

To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students

Teaching and Learning Responsibilities

- To develop and maintain a safe and stimulating learning environment
- To use ongoing teacher assessment to ensure that all pupils are taught according to their educational needs
- To set and deliver targets for pupils based upon prior attainment and high expectations
- To provide a supportive learning environment where resources can be accessed appropriately by all pupils
- To maintain a positive atmosphere in the classroom in accordance with the Trust's Behaviour Policy and culture of 'behaviour for learning'
- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school
- To mark/give feedback on work set in school and for Home Learning
- To assess record and report on the attendance, progress, development and attainment of pupils
- To report to parents and carers on the personal development, progress and attainment of pupils

Whole School Responsibilities

- To implement and follow school policies and procedures as approved by the Senior Leadership Team (SLT) and Local Governing Body (LGB)
- To participate fully in the school's appraisal processes for the evaluation of own performance
- To take part in and contribute to the school's professional learning activities
- To engage in the school's coaching and mentoring culture
- To maintain an accurate register
- To alert the SLT to any persistent or major problems being experienced by pupils and contribute towards a solution
- To attend and participate in meetings relating to the school's management, curriculum, administration or organisation
- To work with external agencies as needed

Relationships to other posts:

- Supervision from the Executive Head Teacher, Head of School and Deputy Head of School.
- Responsibility for Teaching Assistants and any other additional adults working with the class.

Person Specification

Essential Knowledge and Skills	Essential Personal Attributes	Desirable Knowledge and Skills
<ul style="list-style-type: none"> Committed to playing an active role in a vigilant culture that is committed to pupil well-being and safeguarding Qualified Teacher Status (QTS) Delivery of consistently good or outstanding teaching and learning Secure understanding of the National Curriculum/Early Years Foundation Stage Framework Proven track record of effective team work (including managing and leading) Effective time management skills Evidence of effective classroom management Ability to create an exciting and enabling learning environment Understanding of when and when not to use technology Proven experience of taking responsibility and to initiate ideas 	<ul style="list-style-type: none"> Ability to build and sustain respectful, professional standards and relationships, contributing towards a safe and protective environment Dedicated to continuous professional learning Positive view of change An ability to thrive in a high performing environment Flexibility Sense of humour Excellent verbal and written communication skills Ability to bring creativity into teaching and planning Energy and enthusiasm Committed to developing excellent relationships with pupils, parents, staff and governors 	<ul style="list-style-type: none"> Proven experience of securing outstanding results in at least one key stage Proven experience in using Assessment for Learning (AfL) strategies to secure rapid progress Proficient in the use of progress and attainment data and how to use it to ensure achievement for all An understanding of how to develop pupil independence and resilience Experience of leading and managing a curriculum area or aspect of Teaching and Learning Subject specialism/expertise in English, Maths, Science, PE, Art and/or Music Ability to teach a foreign language (e.g. French, German or Spanish)

**The Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.
February 2018**