Felpham Community College
TMS Job Description

Post:	Teacher
Line Manager (s):	Curriculum Leader / Year Leader
Salary:	Teachers Mainscale

Responsibilities:
The teacher will:

- Under the direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document
- Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and support the designated curriculum area(s) as appropriate
- Monitor and support the overall progress and development of students as both class teacher and form tutor
- Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- Contribute to the raising of student attainment and achievement
- Share and support the school's responsibility to provide and monitor opportunities for personal and academic growth

Specific Responsibilities:
Learning and Teaching
The teacher will:

- Teach students according to their educational needs, including the setting and assessment of work to be completed by the student in school and elsewhere
- Carry out all teaching responsibilities in accordance with the school's Learning and Teaching Charter
- Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required
- Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students
- Use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus
- Maintain positive behaviour in accordance with school procedures and encourage good practice with regard to punctuality, behaviour, standards of work and homework
- Undertake assessments of students as demanded by external bodies and provide written and verbal feedback to students as appropriate
- Use all relevant data to inform learning and teaching
- Ensure all teaching assistants are fully prepared and efficiently deployed

Curriculum and Personal Development
The teacher will:

- Assist in the development of appropriate syllabuses, schemes of work, assessment policies and teaching strategies in their curriculum area
- Contribute to the Curriculum Improvement Plan for their subject area
- Contribute to the process of monitoring of the relevant curriculum area(s) in line with agreed school procedures, including evaluation against national and local quality standards and performance criteria

- Take part, as and when required, in the review, development and management of activities relating to the subject curriculum
- Assist the Curriculum Leader to identify resource needs and contribute to the efficient use of physical resources
- Engage actively in the Performance Management process
- Engage in the school's programme for professional development by undertaking further training at regular intervals in consultation with the Curriculum Leader and the Line Manager

Form Tutor

The teacher will:

- Be a form tutor to an assigned group of students and will promote the general progress and well-being of individual students and the tutor group as a whole
- Liaise with the Year Leader to ensure implementation of the Improvement Plan for the year group
- Register students and accompany them to assemblies
- Evaluate and monitor the progress of students and keep contemporary records as required
- Alert the appropriate staff to any problems being experienced by students and participate in any remedial action
- Apply school behaviour strategies to ensure that effective learning can take place

1. The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
2. This job description is not necessarily a comprehensive definition of the post. It will be reviewed as necessary as part of the appraisal process and it may be subject to modification or amendment at any time after consultation with the holder of the post.
3. Because of the nature of this job, if you are successful in your application you will be subject to a criminal record check from the DBS before the appointment can be confirmed. This will be done by means of applying for an "Enhanced Disclosure". Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.
4. Every member of staff has a responsibility to safeguard and promote the welfare of children.

Teacher

Person Profile

Personal
- A passion and skill for learning and teaching
- Optimism, tenacity and resilience
- An intention to be open-minded and flexible
- The stamina to cope with the demands of the job

Leadership and Management
- The ability to inspire others to achieve success
- An understanding of how data can be turned into results
- A genuine commitment to consultation and the willingness to lead initiatives

Communication
- Good presentation skills with the ability to communicate to others the validity of a case
- The ability to listen but also to argue constructively
- Written skills of a high order
- A determination to build professional relationships and work sensitively with all colleagues

Professional
- A commitment to professional development
- A knowledge of strategies to raise student achievement