

| Driver's Licence | |
|---|--|
| Do you hold a valid and current British Driver's Licence? Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate | |
| If Yes, please provide a copy to the Bursar. | |
| Criminal Offences | |
| Do you have any unspent convictions, cautions, reprimands or warnings? Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate. | |
| If so, please give details. Please note that if you are successful in your application, an offer of employment will be conditional upon an enhanced criminal records check being obtained. Please see the statement on criminal records check detailed below. | |
| Referees | |
| (Please give the names, addresses and telephone numbers of two work-related referees) | |
| Name, Address and Postal Code | Name, Address and Postal Code |
| A | B |
| Email address | Email address |
| Relationship to you | Relationship to you |
| May we contact the above person now? | May we contact the above person now? |
| Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate | Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate |
| Declaration | |
| I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and therefore that all convictions, cautions and bind-overs, including those regarded as 'spent' must be declared. | |
| I have not been disqualified from working with children, am not named on the Disclosure & Barring Service Children's Barred List or the Protection of Children Act List, am not subject to any sanctions imposed by a regulatory body (eg the Teaching Agency), and either : (Please ✓ as appropriate) | |
| <input type="checkbox"/> I have no convictions, cautions or bind-overs or | |
| <input type="checkbox"/> I have attached details of any convictions, cautions or bind-overs in a sealed envelope marked confidential. | |
| I declare that the information given herein is to the best of my knowledge correct. | |
| I understand that any deliberate mis-statement or concealment may disqualify me from being considered for this job, or lead to my dismissal if discovered after my engagement. | |
| Signed* Name _____ Date _____ | |
| *Please note: If the application is submitted electronically, you will be requested to sign the form if called for an interview. | |

Cothill House, Cothill, Abingdon, Oxon, OX13 6JL



Cothill House

Application Form

Name: _____

Position applied for: _____

Date: _____

Cothill House is part of The Cothill Trust
We are committed to the safeguarding and welfare of the pupils in our care.

| Your Details | | | | |
|--|------------------------|--|---|--|
| Surname | | Title | | |
| Forename | | (Maiden name) | | |
| Date of Birth | | NI number | | |
| Nationality | | Passport Number: Issue date and validity: | | |
| Full Address Including Postal Code | | | | |
| Telephone | Home | Mobile | Work | |
| | | | | |
| E-mail | | | Do you have QTS? | |
| Teachers reference no | | | Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate | |
| Current Employment Information (Attach extra sheets if necessary) | | | | |
| Current salary | | Required period of notice | | |
| Position held | | Employer | | |
| Summary of duties | | | | |
| Reason for leaving | | | | |
| Formal Education and Qualifications | | | | |
| Name and location of School/College/University (please list most recent first) | Dates of attendance | | Study/Qualification(s) gained e.g. Degree, NVQ, A Levels, GCSE. (please list the grades next to each qualification) | |
| | From | To | | |
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| Employment History (Attach extra sheets if necessary) | | | | |
|--|------------------------|----|--|--------------------|
| Name of Employer and location (please list most recent first) | Dates of Employment | | Position held and brief summary of duties | Reason for leaving |
| | From | To | | |
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