**The Swaminarayan School**

# Teacher of History – Full Time

# Job Specification

1. Candidate should be able to teach History to A Level.
2. Ability to work in teams is essential.
3. Show initiative and work independently.
4. Familiarity with the current AQA A Level History and Edexcel GCSE syllabus.
5. Sympathy with the Hindu Ethos of this unique school.

# Job Description

The primary duty is to teach well and to organise academically challenging work and teaching resources – to exert effective discipline and to set regular, suitable homework which develops independent thought and analysis and to give knowledge.

Below is a list of the main responsibilities:

Attendance at meetings - staff

* departmental
* Open days/evenings
* Option evenings (when needed)
* Prize days

At departmental meetings to share in the planning of the department

* to help develop the curriculum
* to review methods of teaching
* to assess progress of pupils
* to help organise departmental resources

To attend and contribute to

* Study days
* INSET training internal/external
* Appraisal interviews

To attend parents evenings and counsel parents and pupils.

To write reports – full and constructive.

To ensure safety and good discipline – in school in general and in classrooms.

To encourage good behaviour patterns and work patterns.

To set suitable homework.

To mark carefully and constructively and record levels of achievement.

To help in the pastoral role of school – as form tutor.

To provide information for profiling.

To attend and contribute to Assembly.

To help in the organisation of the School Summer Fair.