

**ALEXANDRA PARK SCHOOL**

**JOB DESCRIPTION**

**POST:** Sports Coach Apprentice

**SALARY:** £7,488 per annum

**HOURS:** 36 hrs/week; Monday-Friday 9am-4pm

**RESPONSIBLE TO:** Curriculum Team Leader - PE

**CONTRACT:** 1/9/2018-2/9/2019

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MAIN OBJECTIVES:**

The role of a Sports Coach Apprentice is to provide support for pupils, teachers and other staff in order to:

* Raise standards of physical education for all pupils
* Encourage pupils to become more active
* Provide support for their social and physical welfare
* Support the inclusion of pupils in all aspects of school life including afterschool clubs
* To work under the direction of the Line Manager, class teachers and other staff to support the learning of whole classes, selected groups or individuals as instructed
* To study relevant qualifications while you earn

**TRAINING WITHIN THE ROLE:**

This training programme focuses on developing physical education delivery and sports clubs within schools. The qualification aims to grow your existing skillset in the following key areas:

* Planning and preparation of physical education sessions
* Delivery of physical education and school sport programmes
* Physical education relating to the national curriculum
* Teaching and coaching methods
* Coaching techniques

**MAIN RESPONSIBILITIES:**

* Assisting in the delivery of PE lessons
* Assisting with students’ learning experience
* Helping students who might need extra support
* Promoting physical activity
* Learning coaching based skills and behaviour techniques
* Planning sessions and developing learning objectives
* Working alongside teachers to support classroom/sports activities

…/…



**Other Responsibilities:**

1. To carry out duties of the post in accordance with the Data Protection Act, the Health and Safety at Works Act and other relevant legislation as well as the policies of the School
2. Contribute to the overall ethos/work/aims of the school
3. Appreciate and support the role of other professionals
4. Attend relevant meetings as required
5. Support the School’s commitment to safeguarding and promoting the welfare of children in School
6. Adhere to all procedures within School to ensure the safety of all children

**CANDIDATE SPECIFICATION**

**SPORTS COACH APPRENTICESHIP**

|  |  |
| --- | --- |
| **Qualifications:** | * Good numeracy/literacy skills
* 5 GCSE’s – Grade A-C including Maths and English
 |
| **Knowledge/Skills:** | * Ability to use relevant technology, e.g. computer, video, photocopier
* Organisational skills
* Ability to use own initiative
* Enthusiastic and have an interest in working with young people
* Good communication skills
* Previous experience of sports/coaching desirable but not essential
 |
| **Abilities:** | * Effective time management
* To work on own initiative
* To work as part of a team with a flexible approach
* Ability to prioritise workload
 |
| **Equal Opportunities:** | * Commitment to the implementation of the school’s equal opportunities policy
 |
| **Continuing Professional Development:** |  * Participate in development and training
* Willingness to undertake additional training/staff development as appropriate
 |