

Personal Specification Whitley Academy



Job Title: Teaching Assistant

Grade: Scale 3 (£15,823 - £17,891 pro rata)

Line Manager: Inclusion Co-ordinator

Location: Whitley Academy

Job Requirements:

Knowledge:

- Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation
- Working knowledge of national curriculum and other relevant learning
- Programmes of supporting students with SEN and SEMH.
- To understand the principles of child development and learning processes and in particular, barriers to learning
- Full understanding of the range of support services and providers

Skills and Abilities

- Ability to plan effective actions for pupils at risk of underachieving
- Ability to self-evaluate learning needs
- Ability to relate well to children and adults
- To work constructively as part of a team
- Ability to utilise ICT effectively to support learning
- Ability to communicate effectively

Experience:

- Experience of working with children of relevant age or with general/specific special educational needs

Educational:

- Excellent Literacy and Numeracy skills equivalent to NVQ 2 in English and Maths
- NVQ3 for Teaching Assistants or equivalent qualifications or experience/Degree.
- Training in relevant strategies e.g. Literacy and/or in a particular curriculum/learning area e.g. ICT, Maths
- Meet Teaching Assistant Standards

Essential characteristics for a Whitley Academy staff member:

- Resilience
- Passion about all young people's learning and having the chance to learn.
- Enthusiasm for teaching and learning
- Positive outlook
- Team Player
- Advocacy for Whitley Academy students and their community.

Special Requirements

We are an equal opportunities employer and are committed to safeguarding and promoting the welfare of children. This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS)."

Updated: February 2017