7 February 2018

Dear Applicant

**PAT Governance Officer**

**Grade M, points 25-28. £22,658 - £24,964, pro rata starting salary £13,976. 25 hours per week. Term time only + all INSETs + 15 days in the holidays. Factor 47.6.**

**Closing date:** **9am,** **Thursday 22 January 2018. Interviews will be held week commencing 26 February 2018.**

Thank you for expressing interest in the post advertised. Your application form and supporting statement (letter of application, maximum 2 sides A4) should be received by **9am, Thurs 22 February 2018**. Candidates are requested to ensure that letters of application address all areas in the personal specification and job description with clear concise examples of how you meet the requirements of the post. The role is wide and varied and the successful candidate will have to share our vision of how a multi-academy trust should function. You will play an active part in the life of the trust and support the various programmes which are run.  Shortlisting will very much relate to how convinced the panel are that you meet the criteria as stated. Please note that no other material (such as testimonials or CVs) will be considered during the selection process.

**The Palladian Academy Trust**

You would be joining the Palladian Academy Trust at an exciting time in its strategic development. The Palladian Academy Trust (PAT) is a group of like-minded local schools - all academies – that are working together in partnership for the benefit of our children’s education. The group of geographically close secondary, primary, infant and junior schools is building on existing good practice and collaborative work. We seek to retain the ethos and identity of each school while enjoying and exploring the benefits of partnership. Everyone who works at the trust is committed to education. We attempt to ensure that all our work is underpinned by the principles of excellence, entitlement and partnership. Through these we see ourselves as working towards equality of opportunity and to providing the best possible education for the students who are our responsibility.

We do hope that, having read all the details regarding the position and having studied the job description, you intend to apply. You may be assured of a well-considered induction to the trust and support for your own professional development. We look forward to hearing from you. If you have not heard from us by 1 March then please assume that your application has not been successful on this occasion.

The Palladian Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. A satisfactory DBS check is required for this post prior to commencement. The postholder will be expected to contribute to the protection of children as appropriate, in accordance with any agreed policies and/or guidelines, reporting any issues or concerns to their immediate line manager.

Yours sincerely

Tim Withers

**Chief Executive Officer**

**Encs**