



# NEW CHAPTER PRIMARY SCHOOL

**Learning, Love and Laughter**

**Chapter, Coffee Hall, Milton Keynes, MK6 5EA**

Tel: 01908 679809 Fax: 01908 230835

Email: [ncoffice@mket.org.uk](mailto:ncoffice@mket.org.uk)



**Headteacher:** Julie Mickleburgh

**Deputy Head:** John Billing

**Business Manager:** Alison Hedges

**Chair of Governors:** Dr Tony Ashmore

## New Chapter Person Specification: Leader of Curriculum and Pedagogy / Leader of AFL and Learning Environments

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Qualified Teacher status</li> </ul>	<ul style="list-style-type: none"> <li>A degree or equivalent.</li> <li>Evidence of continuous INSET and commitment to further professional development.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of</li> <li>Teaching at Key Stage 2 (good/outstanding)</li> </ul>	<p>In addition some experience of:</p> <ul style="list-style-type: none"> <li>Teaching across the whole primary age range;</li> <li>Participation in work with other schools / agencies.</li> <li>Experience of leading CPD for other colleagues.</li> <li>Working in partnership with parents.</li> <li>Evidence of participation in appropriate CPD related to the post.</li> </ul>
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> <li>An understanding of the Statutory National Curriculum requirements for all subjects across KS2.</li> <li>The monitoring, assessment, recording and reporting of pupils' progress;</li> <li>The statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection/ Safe guarding;</li> <li>The positive links necessary within school and with all its stakeholders;</li> </ul>	<ul style="list-style-type: none"> <li>Might also have knowledge and understanding of:</li> <li>The links between schools, especially partner schools.</li> <li>Experience of class observations.</li> <li>Experience of monitoring and evaluating the quality of teaching and learning.</li> <li>Experience of planning across a Key Stage 1.</li> <li>An understanding of the Statutory National Curriculum requirements for all subjects across KS1.</li> <li>The use of Sims or another commercial data tracking package.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Effective teaching and learning styles.</li> <li>• The preparation and administration of statutory National Curriculum tests;</li> <li>• Understand the characteristics of high achievement and the strategies that can be used to evaluate standards of achievement;</li> <li>• Understand effective use of data to improve learning.</li> </ul>	
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Is able to promote the school's aims positively, and use effective strategies to monitor motivation and morale;</li> <li>• Develops good personal relationships within a team and with students;</li> <li>• Can establish and develop close relationships with parents, governors and the community;</li> <li>• Is able to communicate effectively (both orally and in writing) to a variety of audiences;</li> <li>• Creates a happy, challenging and effective learning environment.</li> <li>• Competent in the use of ICT.</li> </ul>	<p>In addition, might also be able to:</p> <ul style="list-style-type: none"> <li>• Develop strategies for creating community links.</li> </ul>
<b>Personal characteristics</b>	<ul style="list-style-type: none"> <li>• Approachable</li> <li>• Robust in their approach</li> <li>• Hard working</li> <li>• Resilient under pressure</li> <li>• Committed</li> <li>• Empathetic</li> <li>• Enthusiastic</li> <li>• Organised</li> <li>• Patient</li> <li>• Resourceful</li> </ul>	