

# Clitheroe Royal Grammar School

Founded in 1554



Ref: JMC/MJW

June 2017

Dear Colleague

Thank you for your interest in the post of Teacher of Biology at this school. Within this pack you will find the Job Description and Person Specification. There are separate links on our website to our Sixth Form Guide, Safeguarding documents and the school's ICT Policy. The successful candidate will take up the post from September 2017.

If, after reading the accompanying background information, you feel that this is the post for you (and we hope that you will) then we would ask you to apply via [www.tes.com](http://www.tes.com). Please complete the TES online application form which includes a supporting statement where we would like you to outline your particular strengths and how your experience has prepared you for this particular role. For further details please visit our website at [www.crgs.org.uk](http://www.crgs.org.uk).

This is a tremendous opportunity to teach at all key stages.

If you submit an application and have not heard from us within 4 weeks, please assume that your application has been unsuccessful on this occasion. If this is the case, I would like to thank you for your interest and application.

Closing date: Monday 26th June 2017 (12.00 noon). Interviews will be held later in that week.

We are committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undergo an enhanced DBS check.

If you have any queries or would like to discuss this opportunity then do not hesitate to contact me. We look forward to hearing from you.

Yours sincerely

A handwritten signature in blue ink that reads 'Judith Child'.

Judith Child  
Headteacher

**Clitheroe Royal Grammar School**  
**Temporary Teacher of Biology (MPR)**  
**Full-time or Part-time minimum 0.6**  
**Fixed term to August 2018**

**The Department**

Biology at Clitheroe Royal Grammar School is a popular and successful department, staffed by enthusiastic subject specialists. Teaching is in dedicated laboratories with excellent technical support.

**The Candidate**

We are looking for a teacher with the following qualities:

- a passion for teaching Biology
- the energy and ability to provide stimulating and inspirational lessons
- a desire to share experiences and good practice with colleagues
- the skills to incorporate new technologies into their teaching
- an interest in developing new approaches to the teaching of Science
- the ability to teach Biology at A Level and GCSE Level
- the ability and enthusiasm to teach Science at Key Stage 3

**The Curriculum**

**Key Stage 3**

In Years 7 and 8 students study Science with one Science teacher for 3 hours per week. The students are tested following a Biology, Chemistry or Physics topic.

**Key Stage 4**

All Students study Separate Sciences from year 9. The GCSE specification is AQA Biology and all students are expected to take the higher tier examinations. Students have 1 hour of Biology per week in year 9, rising to 2 hours per week in years 10 and 11.

**Key Stage 5**

There are currently 240 students studying AQA Biology at A Level. We have 115 students in Year 13, taught in 6 sets with five 1-hour lessons per week. There are 125 students in Year 12, taught in 7 sets with four 1-hour lessons per week. In July of each year our Year 12 students take a 4-day-long residential fieldwork course in Bangor and Anglesey.

**Exam Results**

The Science Department is proud of its consistently high level of achievement in examinations at GCSE, AS and A2 Levels. Exam results are outstanding at GCSE Level and excellent at AS/A2 Levels. The successful candidate will be committed to maintaining these high standards.

## **Staffing**

Currently 15 teachers contribute to the work of the Science Department of which 6 are Biology specialists. All teachers teach across the age range from Key Stage 3 to Advanced Level.

## **Facilities / Resources**

At the Main School (11-16) site the Science Department has a modern, purpose-built Science block. There are 6 laboratories with 2 allocated to each Science subject.

At the Sixth Form site there are two dedicated laboratories for each Science subject. The popularity of these subjects results in some lessons being taught in general classrooms. Computer rooms, equipped with a class set of computers, can be booked for lessons involving ICT.

The department is very well resourced, both with equipment for practical work and supporting software. There is excellent technical support at both sites. At GCSE and Advanced Level the students have their own syllabus-specific text book.

Teachers have the use of their own laptop. All laboratories are equipped with a teacher's computer and projector.

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The successful candidate will be required:

1. to contribute to the teaching of Biology under the direction of the Head of Department, in particular:
  - (a) to maintain well-kept records of students' progress
  - (b) to contribute to setting internal departmental examinations and tests
  - (c) to ensure that homework is set according to the departmental policy
  - (d) to attend and contribute to departmental meetings
  - (e) to participate in the development of appropriate schemes of work and teaching materials
  - (f) to be involved in the choice of any new syllabus which may be required.
2. to help promote Biology throughout the school by attending open evenings, helping with displays and talking to students.
3. to help in the organisation and supervision of departmental trips, visits and extra-curricular activities.
4. to undertake professional development through Inset.
5. to undertake the following general teaching duties:
  - (a) a range of supervisory duties in accordance with the published rota
  - (b) participate in appropriate meetings with parents relative to the above departmental duties.

The responsibilities detailed above are subject to the provisions contained in the "School Teachers' Pay and Conditions Document".

This job description is not necessarily a comprehensive definition; it is designed to give a realistic view of the post and will be reviewed from time to time as appropriate. It may be subject to modification and amendment after consultation with the postholder.

# Clitheroe Royal Grammar School

## Teacher (MPR)

### Person Specification

Measured by:            Application – A            Interview – I            Reference – R

Essential (E)    Desirable (D)

	Measured By	Essential/Desirable
• QTS	A	E
• good honours degree in the subject	A	E
• the ability to teach to A Level	A/I	D
• outstanding teacher	I	E
• successful teaching experience within the 11-18 range	A	D
• experience of using ICT and/or VLE-based learning	A/I/R	D
• clear vision of education and its purpose	A/I	E
• clarity of thought, ability to think through problems and produce solutions	A/I	E
• ability to work in a team	A/I	E
• excellent record of health, attendance and punctuality	A	E
• stamina and resilience	I	E
• excellent interpersonal and communication skills	I	E
• well organised, excellent time management skills	A/I	E
• drive, energy and commitment	I/R	E
• good knowledge and understanding of effective teaching and learning strategies	A/I	E
• high standards and expectations of self and others	I	E
• maintain high professional standards at all times	R/I	E
• support the school ethos	R/I	E
• willingness to contribute to the wider life of the school and community	I	E
• ability to analyse and interpret data to support student progress	A/I	E
• approachable and a good sense of humour	I	E
• awareness of safeguarding	A/I	E

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