6 February 2018

Dear Applicant

**Teacher of Maths Post**

Thank you for your interest in this post. I enclose an application form, some information about the Academy and the post. Completed application forms should be returned to [recruitment@lordlawson.org.uk](mailto:recruitment@lordlawson.org.uk) by 9am on Thursday 22 February 2018. Please note that A4 letters are now classed as a large letter and therefore more postage is required, any underpaid postage results in letters being delayed.

I am sure you will understand that we cannot notify all unsuccessful candidates, though we will do so on receipt of a stamped and addressed envelope. Candidates invited for interview will be contacted by letter.

If you have any queries, please do not hesitate to contact me on the number below.

Yours sincerely

N Patrick

Mrs N Patrick

**Office Manager**