RONG QIAO SEDBERGH SCHOOL
融侨赛德伯学校

Senior School Art Teacher Job Description

The Art teacher will have key responsibilities including:

- planning and preparing courses and lessons; teaching students, according to their educational needs;
- the setting and marking of work (including examinations where appropriate) to be carried out by the students;
- assessing, recording and reporting on the development, progress and attainment of students;
- preparing students for examinations and for their next level of study;
- promoting the general progress and well-being of individual students;
- helping students to succeed in their learning tasks, giving them good experience so that they develop self-respect and foster personal maturity;
- providing guidance and advice to students on educational and social matters;
- communicating and consulting with the parents of students;
- Taking a full and active role in the wider life of the school, always exemplifying the values and ethos of the school;
- Participate in CPD activities;
- Support day and residential trips to enhance and encourage the skills and experience of all students. Ensuring all school trip procedures are followed;
- Attend assemblies, registering attendance of students and supervising students whether before, during or after school;
- Offer extra-curricular activities to support the ethos and enrichment of the school's provision;
- Contribute to and attend whole school community events throughout the year;
- To participate in marketing activities to encourage enrolment into the school;
- To identify and research resources and equipment required for teaching;
- To monitor art supply stock levels;
- To ensure the senior school remains tidy and presentable;
- To participate in the delivery of boarding provision;
- To complete any other reasonable duty as requested by the Principal.