ASH MANOR SCHOOL

PERSON SPECIFICATION

HEAD OF MEDIA STUDIES

Criteria		Essential	Desirable
Skills, Knowledge & Abilities	Leadership skills – the potential to lead and manage people to work towards common goals and using appropriate leadership styles in different situations.	✓	
	Decision making skills – the ability to investigate, solve problems and make decisions.		✓
	Communication skills (both oral and in writing) – the ability to make points clearly and understand the views of others.	✓	
	Ability to develop new ideas.	✓	
	Personal impact and presence.	✓	
	Energy, determination and perseverance.	✓	
	Self confidence.	✓	
	Enthusiasm and commitment.	✓	
	Ability to work as part of team as well as using own initiative.	✓	
	Reliability and integrity.	✓	
Professional knowledge and understanding, skills and attributes	An understanding of the characteristics of an effective school.		✓
	Specific evidence of successful classroom teaching.	✓	
	A commitment and thorough understanding of how their subject specialism should be taught.	✓	
	An understanding of the National Curriculum – content and assessment.	✓	
	The ability to achieve challenging professional targets/objectives. The ability to develop and implement policy and practice which reflects the schools' commitment to high achievement.	✓	
	The ability to set standards and provide a role model for pupils and other staff in teaching and learning within their subject specialism and across the school.	✓	
	The ability to analyse, understand and interpret data and information.	✓	
	The ability to promote the ethos aims and objectives of the school to the wider community.	✓	

	The ability to prioritise own time, work under pressure and to deadlines with a sense of balance and perspective. The use of ICT to enhance and support teaching, learning and management. Sound ICT skills including the use of spreadsheets to track, monitor, collate and analyse data.	✓ ✓ ✓	
Qualification/ Training	Qualified teacher status. Degree or equivalent. Experience in more than one school. Proven evidence of other further professional development.	✓ ✓	 ✓ ✓

Note - The duties required of all teachers under Pay and Conditions legislation are a necessary part of this job description. This job description is not necessarily a comprehensive definition of the post. It will be during the first year and will be subject to modification and amendment after consultation with the post holder.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. The post holder will be subject to enhanced Disclosure and Barring Service (DBS) checks prior to commencing employment.