**THE MARLBOROUGH C of E SCHOOL**



**PERSONAL SPECIFICATION: HEAD OF DEPARTMENT - BIOLOGY**

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|  | **Essential** | **Desirable** | **Evidence** |
| **Qualifications** |  |  |  |
| Educated to Degree Level or Equivalent | √ |  | AP&CT |
| Qualified Teacher Status | √ |  | AP&CT |
| Enhanced DBS, Clearance for Prohibition Check + Right to Work in the UK | √ |  | DBS |
| Recent and Relevant CPD |  | √ | AP&CT |
| Subject Specialism | √ |  | AP&CT |
| **Experience** |  |  |  |
| Ability to use IT effectively | √ |  | AP&IN |
| Use data to improve pupil performance | √ |  | AP&IN |
| High quality teaching to students of all abilities | √ |  | AP,OB & RF |
| Excellent skills in managing student behaviour | √ |  | AP,OB & RF |
| Demonstrable experience of improving student outcomes | √ |  | AP, IN & RF |
| Experience as a Form Tutor and/or Pastoral Work |  | √ | AP&IN |
| Willingness to support Extra Curricular Activities | √ |  | AP&IN |
| **Skills** |  |  |  |
| Excellent communication and organisational skills | √ |  | AP, IN & RF |
| Ability to promote the school’s aims positively | √ |  | AP&IN |
| Ability to organise and prioritise workload and work on own initiative | √ |  | AP&IN |
| Good interpersonal skills and the ability to work collaboratively | √ |  | AP, IN & RF |
| Commitment to personal career development | √ |  | AP&IN |
| A passion for education and a desire to make a genuine difference | √ |  | AP&IN |
| Ability to create a happy, challenging and effective learning environment | √ |  | AP&IN |
| **Knowledge and Understanding** |  |  |  |
| The theory and practice of providing effectively for the individual needs of all children eg classroom organisation and learning strategies, behaviour management. | √ |  | AP&IN |
| Effective teaching and learning styles | √ |  | AP, IN & RF |
| Developing differentiated schemes of learning | √ |  | AP&IN |
| Monitoring, assessment, recording and reporting of pupils’ progress | √ |  | AP&IN |
| Statutory National Curriculum requirements at the appropriate key stage, GCSE and A level syllabus requirements | √ |  | AP&IN |
| Responsibilities with relation to safeguarding pupils and related policies | √ |  | AP&IN |
| The positive links necessary within school and with all its stakeholders | √ |  | AP&IN |
| **Personal Qualities** |  |  |  |
| Desire to make a real difference to the outcomes of all our students | √ |  | AP, IN & RF |
| Ability and willingness to work to get the best from all students | √ |  | AP, IN & RF |
| Commitment, enthusiasm and energy | √ |  | AP, IN & RF |
| Willingness to be involved in the wider life of the school community | √ |  | AP, IN & RF |
| Emotional intelligence and empathy | √ |  | AP&IN |
| Set a personal example which embodies ambition, independence and creativity | √ |  | AP, IN & RF |
| Ability to form and maintain appropriate relationships and personal boundaries with children and young people | √ |  | AP, IN & RF |
| AP = Application Form, IN = Interview, CT = Certificates, OB = Observation and RF = References | | | |

**This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All aspects of the person specification will be tested at some part of the recruitment process. Should the applicant be shortlisted any relevant issues arising from references will be taken up at interview.**